

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, January 29, 2019** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay and Jack Lytle were present and Clyde Slaugh was available by phone. Auditor/Recorder Keri Pallesen, Sheriff Erik Bailey, Attorney Niel Lund, and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:06 a.m. by Commissioner Asay.

Also present: Jerry Steglich, Matt Tippets, Sgt. Travis Dupaix, Carrie Dickson, Charlie Forbush of Uintah Basin Medical Center (UBMC) and Tyson Todd of State Institutional Trust Lands Administration (SITLA)

Issue Updates: Commissioner Asay asked for updates and none were given.

Citizen Comments: None given today.

Approve Minutes: The Minutes for the Commission Meeting held on November 20, 2018 were available for review. Commissioner Slaugh made the motion to approve the November 20, 2018 Minutes as written. Commissioner Lytle seconded the motion. All were in favor. The motion carried.

The Minutes for the Commission Meeting held on Tuesday, January 23, 2019 were also available for review. Commissioner Lytle made the motion to approve the January 23, 2019 Minutes as written. Commissioner Slaugh seconded the motion. All were in favor. The motion carried.

The Open Invoice Register Was Presented For Review And Approval: The Invoice Register of January 28, 2019 for \$27,756.93 was prepared by the Auditor/Recorder's Office.

Commissioner Lytle made the motion to approve the invoice register of January 29, 2019 in the amount of \$27,756.93. Commissioner Slaugh seconded the motion. With no further discussion all voted to approve the register, so the motion carried.

Disbursement Listing: The Auditor/Recorder's office provided the Disbursement List. Commissioner Lytle made the motion to accept the report as is for January 23 through January 28, 2019 and Commissioner Slaugh seconded the motion. Commissioner Lytle asked what "PR" means and Keri Pallesen said it refers to payroll. All were in favor and the motion carried.

Weekly Budget Review: There was a Cash Summary provided by the Auditor/Recorder's Office for the Commission's review. Commissioner Lytle motioned to accept the Cash Summary Report of 1/28/2019 and Commissioner Slaugh seconded the motion. All were in favor and the motion carried.

Correspondence: No correspondence brought up by the Commissioners.

Commission Calendar Review: Commissioner Lytle said that February 7th is the CIB meeting and on the 4th at 6 pm is a PRCA Rodeo meeting. Commissioner Asay said there a couple of dates at the legislature. The County Day on the Hill is the 13th of February and 22nd is the Rural Day on the Hill. Jerry Steglich asked if UAC still does the Newly Elected Officials meeting and it was explained by Commissioner Lytle that it was held during the November UAC meetings.

Policy and Legislation Items from the Posted Agenda:

Presentation of Daggett County Republican Party Nominee For Interim Replacement For the Commissioner “A” Position Vacancy: Commissioner Asay gave Republican Party Chair Jerry Steglich the Floor. Mr Steglich said that the Central Committee presented the Commission with the letter and read the letter for the record nominating Matt Tippetts for the Vacancy created by Commissioner “A” Clyde Slaugh’s Resignation. All who applied were thanked for their interest in Daggett County. Commissioner Slaugh asked why it was only two years and Jerry Steglich replied that due to State Code the Interim person can only fill to the next regular election when the position will be up for election for a two year term to complete the term.

Discussion And Consideration Of Appointment Of Interim Replacement For the Commissioner “A” Position: Commissioner Lytle said he has been impressed with Matt’s Professionalism and his willingness to serve on the Boards and Committees. He then made the motion to accept Matt Tippet’s Nomination. The motion was seconded by Commissioner Slaugh. Commissioner Lytle also thanked Matt for his willingness to serve in this capacity. All were in favor and the motion carried. Commissioner Slaugh thanked everyone at the Courthouse for their support and said he felt that the County was in good hands.

Discussion And Consideration Of Manila Health Clinic Plan – Roger Marett of Uintah Basin Medical Center: Commissioner Asay turned the time over to Charlie Forbush as Mr. Marret was not able to attend today. Rhonda has moved on and they had hired a physician that needed to complete his residency and they had a plan to help him gain the skills he needed during 500 hours of training but it was felt he would be unable to fill the gap of skills needed for a location like Manila. Mr. Forbush explained that they are looking at having people here on Tuesday and Fridays. There are four options: The first is to continue with the course of two days per week. There is another option with a Nurse Practitioner and an appointment is set up for February 11th to explore this further as she has not completed her program yet. There are a lot of extra requirements for this facility ie. pharmacy, x-ray, and so UBMC is actively looking at other options and one is that they can use a recruiting agency, which is expensive. The last is to work with other professionals already in the area. Jerry Steglich said he would like to be cautious of putting all their eggs in a basket that’s a year out. They have brought four possible recruits that toured the facility and the area and were grateful for the welcoming nature of the people in the area, but the remoteness of the area works against us sometimes. Mr. Steglich asked why Rhonda left and it wasn’t really answered, so he followed up by asking how we can help this process. Mr. Forbush said that the staff at the Clinic have been very positive and helpful. Carrie Dickson said there are women in the community that would be willing to help allay the fears of the wives (or men for husbands) of the candidates. Mr. Forbush said he would keep that in mind as they move forward.

Discussion And Consideration Of Daggett County Projects For The Community Impact Fund Board (CIB) List: Commissioner Asay opened this up and Commissioner Lytle asked about possibly having another meeting since this may take awhile. Mr. Raymond said that Uintah Basin Association of Governments would like our updated list by January 31 and all we need to review is the County projects. The list was reviewed while Mr. Raymond tried to get it on the Smartboard. The 2-5 year list was looked at but before going very far the Commissioners switched to review the 1 Year list. The Sewer Line Improvement project was removed as the Hwy 191 project has been completed. The Airport AWOS & Lighting project is underway and the bids will be opened at next week’s Commission Meeting. Commissioner Lytle stated that some airports ore under the Road Departments and maybe that option needs to be investigated more. The Feasibility Study for

Gasification/Energy Development is still going forward according to Jerry Steglich, but is not as high a priority for the County at this point in time according to Commissioner Lytle. The Community Health and Social Services Center was discussed and it is still a project to consider, but not much has been done on it, so it was decided to move it to the 2-5 Yr List. The Natural Gas Planning Study with the Town of Manila should stay. It was asked if the Service Area #1 was still going to do any projects and Matt Tippetts said they probably weren't, but Commissioner Lytle suggested they at least have a project on the 2-5 year list. Mr. Tippetts also brought up that Trails should be on the list and it was noted that there are several trails projects on the list including the Recreational Trails for SCIC on the 1 Year List. On the Gasification Project Commissioner Lytle brought this up and wondered if this is really right for the County and Mr. Steglich was disheartened with the lack of support and Commissioner Lytle said it's not a lack of support its an effort to get more information and to make sure everything is being done correctly. The Natural Gas Study isn't being worked on by the Economic Development Board and we are sort of waiting for the Town of Manila to say they are ready to move forward. Green River, Utah is moving forward with SCIC involvement. Back to the Trails, where there was discussion as to who to have be the Sponsor, the County, The MBA or the Transportation District? James Olsen wasn't sure the District would be willing or able to do trails, and he was asked if it would work if it was just a place for the money to reside. The Trail from State line to State line with the help of Cycle Utah and the State, was discussed to see if ATV's might also be able to be used on this trail and it is possible, but the guy from Cycling Utah was mostly interested in bike and pedestrian trails. Carrie Dickson brought up going to the legislature for some assistance. Commissioner Slaugh was asked for input on the District being involved and that would have to be discussed and investigated. Further review of the list brought out the Rodeo grounds and Commissioner Lytle said that anything under 100,000 would just be a grant and could state funds be a match? The next thing was the Jail feasibility study and the feeling was that we were past that. There is some talk of looking at Privatization Legislation to allow private jails in Utah. It's a possibility, but we have to be careful that we don't want to get crossways with the Sheriff's organization. Additional ideas were changing the Feasibility Study to something that would help the County Front load the cost of hiring staff and getting them trained and finish up any needed improvements. Commissioner Lytle suggested getting together with CIB and see what they might be able to do and Mr. Tippetts was to talk with Idaho and see what options exist for getting a portion of their prisoners. Mr. Steglich said that in their discussions with Senator Winterton that this could be approved on a county by county basis through the Sheriffs Association. Nate Worthen did get with Zions and there are no tax liability issues. There are some improvements or Upgrades needed to the building, to help protect the building and prepare it to reopen, so it should be moved up the list. We need to replace the boiler and that is \$35,000 and there are other things that need doing, so \$100,000 would be a good starting point to reopen or mothball it if it doesn't sell. Commissioner Lytle said he would talk with the new Corrections director and Matt Tippetts asked to be involved in that discussion. Items #6 (Health Center) & #7 (Natural Gas Planning Study) need to move to the 2-5 year list with Town's approval. On the 2-5 year list it was decided to move the Bike and Pedestrian project to the 1 year list. All the others would stay on the list, except the Recycling facility, which is probably dead and not worth pursuing as recycling isn't worth anything at this time. Mr. Raymond was tasked with getting the list changed. Commissioner Lytle motioned to approve the items discussed and move it onto UBAOG. Commissioner Slaugh seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Daggett County Conflict Of Interest Policy:

Commissioner Lytle took a quick break and when he returned stated that he had filled these out in the past. Commissioner Asay said that it would be good to get the policy settled. Keri Pallesen said

she had talked with the State Auditor's Office and Purchasing is the big issue. All employees should fill one out and the Auditor/Recorder's Office needs to get a copy so it can be reviewed for purchasing. There was discussion regarding whether the completed forms go to the Clerk or the Records Officer (Carrie Poulsen). The template policy requires the Commission Chair and the Auditor's Office to receive it by the end of January in paragraph H. Commissioner Lytle motioned to accept the Conflict of Interest Policy and the Disclosure Form as an addendum to the Policy. The Policy includes that every employee will complete a Conflict Disclosure Form annually and provide it to the Clerk, so "Officers" was changed in the Policy to read "officers and employees". Commissioner Slaugh seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of County Compensation Policy: There was a meeting of county officials yesterday, but not everybody was able to be present so there is still more work to be done. This was tabled and efforts were made to set up another meeting and we need Keri Pallesen and all the Commissioners there including Matt Tippetts. It was suggested next Tuesday afternoon and Carrie Dickson explained the process of adjourning a meeting and restarting it, so that can be done for next week. Without objection Commissioner Asay tabled item #6.

Tyson Todd of State Institutional Trust Lands Administration (SITLA) was introduced as the representative in the Basin SITLA office. Mr. Todd gave a little history of himself and stated he is a basin native, and happy to be back. His office is in the County Building 2nd Floor by the HR office.

Commissioner Lytle made the motion to adjourn at 11:35 am.

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/s/ Jack Lytle

/s/ Brian Raymond

/s/ Clyde Slaugh

/s/ Randy Asay