

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, February 4, 2020** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay, Jack Lytle and Matt Tippetts were present. Auditor/Recorder Keri Pallesen, Sheriff Erik Bailey, and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:06 am by Commissioner Asay.

Also present: Bart Jensen of Jones and DeMille Engineering, Matt Henry, Curtis Harwick, and Jean Dickison of the PRCA Rodeo Committee; Bret Reynolds of CIVCO Engineering, Kym Slagowski, Chad Reed of Flaming Gorge Road and Transportation District; Sgt. Travis Dupaix, Geoff Liesik, Will Wright and Laurie Brummond of the Uintah Basin Association of Governments (UBAOG), Butch and Pam Johns, Sandy Kunkel, Mayor Pro Tem of Dutch John; Dave Coombs, Mayor of Manila

Issue Updates: Commissioner Asay said they met with Representative Logan Wilde at the Legislature last week regarding the Jail, but haven't heard anything since. The EMS testing will go into March for the new EMTs. Commissioner Lytle said there was additional conversation with Senator Winterton and Representative Wilde, so we may want to talk about that during a closed session. There are also some items to discuss in closed session on the Fire Bldg agreement so we will want to go in and out. Planning and Zoning is rewriting a few things on the RV ordinance and then they will give it back to us.

Citizen Comments: None given

Approve Minutes: Minutes for the December 10, 2019 Public Hearing were available for review. There were some changes brought up by Commissioner Asay noting that it was a Public Hearing and not the regular meeting and a few typos were corrected. Commissioner Tippetts motioned to approve the December 10, 2019 Public Hearing minutes as amended. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

The Open Invoice Register Was Presented For Review And Approval: The Open Invoice Register of February 3, 2020 for \$26,035.13 was prepared by the Auditor/Recorder's Office. Commissioner Lytle motioned to approve the Open Invoice Register dated February 3, 2020 in the amount of \$26,035.13. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Disbursement Listing: The Disbursement Listing for February 3, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Lytle motioned to accept the Disbursement Listing dated January 28 - February 3, 2020 for \$131,388.80. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Cash Summary: Cash Summary dated February 3, 2020 was available for review. Commissioner Lytle asked about the disbursements and Mr. Raymond said he hopes to get them out this afternoon. There was nothing else from the Treasurer. Commissioner Tippetts motioned to acknowledge receipt of the Cash Summary of February 3, 2020. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Purchase Orders: There were no purchase orders, but Commissioner Tippetts brought up a payment request for the airport that has already had a Purchase Order approved. Commissioner Tippetts motioned to approve pay request #6 for the Manila Airport Lighting project to Hube's Construction in the amount of \$11,312.10 and Commissioner Lytle seconded the motion after verifying that the Auditor/Recorder had been involved in the process. All were in favor and the motion carried.

Correspondence: Commissioner Lytle said he had a good discussion with Senator Winterton, Representative Wilde and the Governor's office about the Jail. There was correspondence from UBAOG regarding Dr. Gamble and the people from the store for the Revolving Loan Fund (RLF) program. Keri Pallesen had sent out an email about the possible 1st Amendment Group doing an audit and everyone should take a look at that and make sure the employees are prepared for that.

Calendar Review: Commissioner Lytle said he will be going to the Legislature on Thursday and asked if anyone would be going to Yellow Cake Caucus, but nobody else was able to attend. Mr. Lytle will only be able to attend for a short time due to the CIB Funding meeting. There may be another Public Lands meeting Friday afternoon at 1 pm or so.

Policy and Legislation Items:

Open Of Bids For Broadband Connection To Courthouse: Commissioner Asay the first item is the opening of the bids for the fiber to the Courthouse. We have two bids and both were received before the deadline. Commissioner Tippetts said the 1st one is from Union. Commissioner Tippetts read the letter from Union Wireless. The bid was then looked at and there were some questions on the amount of \$2,045.40 to see if it was a monthly amount or an annual amount and there was a possible discount mentioned also, so that the price is \$900? The 2nd bid was from Strata Networks and Commissioner Tippetts read their introductory letter. The monthly cost would be \$990. Commissioner Lytle asked about the Broadband offer and it's an additional option that is not dedicated. Kymberly Slagowski looked at the bids and it was suggested that we get some clarification. Commissioner Lytle asked if accepting one of the bids ties us down and Mrs. Slagowski said it would not. Each would put their own line into the building, but the equipment in the building is the County's. Kym tried getting a hold of Union and was unable to reach them.

Discussion And Consideration Of Bids For Broadband Connection To Courthouse: Commissioner Lytle asked additional questions that were answered by Kym Slagowski, including if there was anything supportable that would lean towards one or the other. She felt it comes down to price as everything else seems to be equal and there are no other items to skew this one way or another. It was asked if this included the State Motor Vehicle connection and they will have to get their own contract as they are on a T-1 right now. A brief comment and question was raised by Matt Henry and answered by Kym Slagowski. Kym was able to reach Union and they clarified that their monthly fee is \$900.00 and the one time charge would be waived. Commissioner Lytle remarked that competition is a good thing for us. It is hoped that the contract would begin on March 6th. Both companies are still splicing from there to here and should be ready for the March 6th changeover date. Union was called to verify that they could be ready by March 6th. Union did not think that it would be a problem, but it wasn't originally guaranteed, but Merritt said he would guarantee it ready to replace the current service on March 6, 2020. Commissioner Tippetts motioned to accept the bid from Union for \$900 and to go into contract with them for service to start on March 6, 2020.

Commissioner Lytle seconded the motion and said we have to make sure that everything is in place by the 6th. Disclosures were given that Kym has family working for Union Telephone and Commissioner Asay said he has a grandson that works for them and worked for them for 12 years. All were in favor and the motion carried. Commissioner Lytle thanked both companies for their bids and all they do in the community. It was suggested that we have Attorney Niel Lund review the contract.

Discussion And Consideration Of Daggett County Participation In The PRCA Rodeo:

Commissioner Lytle said there has been discussion with the Rodeo Committee whether Daggett County would be the producer for the Rodeo and it was suggested that this be a final year for the County to be the producer and transition to a private production. Commissioner Lytle said he is a member of the Committee for disclosure, but did not vote on the Committee's vote knowing it would end up in front of the Commission. Matt Henry, PRCA Committee Chair addressed the Commission and asked them to continue to produce the Rodeo for one more year. Mr. Henry said the Rodeo had used about \$54,000 over the three years and the transition to a non-profit would be challenging this year and the ability to cover bills is something that would be easier for the county to cover. Commissioner Tippetts asked what guarantee the county would have for repayment of these expenses. The Sheriff said he would have to start charging for their services for events because he does not have the manpower or funding to bring in additional manpower. Jean Dickinson said that the Committee has been working with the National PRCA to make a difference in the community and so they have discussed a certain percentage of the proceeds should be given back to the community. They are working with someone from the Seven County Infrastructure Coalition to set up a 501(c)(3) for the Rodeo. Jean also said that we could have a contract for Sponsorship by July 1 to say go or no go. Matt Henry said the added money has to be paid by August and the Stock Contractor gets paid regardless. If the County won't be the Producer then another 501(c)(3) might be able to be the producer. The 1st stock contract of 2017 wasn't signed until May, so maybe we could see if the Stock Contractor could hold a spot for us. Laurie Brummond said the Committee could develop an LLC and the 501(c)(3) could help with the funding. Commissioner Asay said he would like to see the County to be a sponsor but not the producer. Mrs. Brummond discussed Duchesne County's move that was similar to this and it seems to have helped, so Commissioner Miles would be a good contact. The financial plan needs to be done better and that is still a work in progress. What's the real cost of the rodeo when the private donations are used to do it. Commissioner Tippetts said that he didn't feel it would take a year to transition. You can continue to use UBAOG's 501(c)(3). Cutting the check for the Rodeo was a big deal. Commissioner Tippetts would like to see the financial liability off the County but is still willing to support the rodeo. Keri Pallesen was asked her thoughts on the financial liability and she felt that the county would be on the hook for the financials. Matt Henry said we have asked for one more year to make the transition to private ownership of the event. Commissioner Asay spoke his thoughts and said he keeps hearing complaints about the choice of weekends and people are here to recreate on the lake and not necessarily for a rodeo. Jean Dickinson suggested a motion be entertained. Laurie Brummond said UBAOG will sponsor \$1,000.00. Commissioner Tippetts motioned to move forward with the County producing the Rodeo for this year as a transition year within the budget that has already been set. Matt Henry asked for clarification if this would allow the County to make the needed contracts. There was discussion of the budget being able to cover the contracts because there is money budgeted but it puts pressure on the committee to raise the needed funds. A five minute recess was taken at 11:22 am and the Commission came back into session at 11:27 am. Commissioner Tippetts restated his motion saying that the County will be the Contracting agent for the Rodeo; and there is a budget that is set and he can't cover anything more than that. It does not preclude that the budget could be reopened

following the County's budgeting procedures. Commissioner Lytle asked questions and Keri said we should not let a fund go negative, but when we know there is revenue coming there might be room for a little flexibility. Jean Dickinson said it would be good to get a second. Commissioner Lytle seconded the motion that the County was willing to transition for one more year and that the committee will work to get the needed sponsors. Commissioner Asay restated the motion that the county go forward as the contracting agent with the PRCA Rodeo with the understanding that the budget is set. All were in favor and the motion carried. Matt Henry noted that they should have started this last year. Curtis Harwick thanked the Commissioners for supporting this. The dates will be a further discussion item for the committee and the Commission was invited to participate as was EMS and the Sheriff's office. The County offices were thanked by Commissioner Lytle for their help with the past PRCA Rodeos.

Discussion And Consideration Of Daggett County Sponsorship Of Cow Country Junior Rodeo (CCJR) 2020. The request is for a saddle which is \$800. Commissioner Lytle motioned to approve the \$800 saddle donation from Daggett Designation TRT funds and the use of the arena as noted by Matt Henry. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

Permanent Community Impact Fund Board Capital Improvement List "County Area" Priority Public Hearing: The Public Hearing was begun at 11:40 am. Laurie Brummond Executive Director asked if The Road District could go first as Chad Reed needs to leave. Commissioner Asay read the script explaining the directions for the hearing. Chad Reed updated the Flaming Gorge Road and Transportation District projects saying that Project #1 and #2 are scratched and the Emergency Road work is moved to number 4. There is a new number one for Birch Creek at \$3.54 million with FLAP being one source for \$3.29 million and the remaining \$250,000 is CIB grant. The new # 2 is Red Creek at 2.46 million and FLAP for \$2.55 million and CIB Grant for \$185,000. The number 3 is State line Rd for \$4.89 million and FLAP amount is \$4.545 million. and the grant amount is \$345,000 in June. Before moving onto the 2-5 year list Commissioner Lytle asked about the SITLA easements and there was some homework on that as Laurie thought that the money had already been obligated for SITLA easements. Laurie Brummond said she would check into that. The 2-5 is on the last page and the priorities that are there will stay the same for the two on there. Dutch John is included in the Chip Seal. Bret Reynolds here is another couple of years before number 2 will be funded and they are hoping to get it done with State money, but probably won't be as much CIB funding as last time. The emergency funding was discussed briefly again. County Wide Pavement Improvement Project should be listed on the 2-5 year list as there are already 5 projects in the 1 year. for a \$500,000 grant. The Hold harmless will not happen due to the Tax Bill being rescinded.

Daggett County Municipal Building Authority went next. Bret Reynolds said that #2 should be UDOT aeronautics. Commissioner Asay read through the projects and their funding. The applicant that applies is the lead and should be the entity the project is under. The Trails item has not been thoroughly vetted and maybe it needs to go to the 2-5 year list, but the FLAP applications were signed by the County and the Towns has part of the responsibility. Sandy Kunkel said the Town of Dutch John is very interested in trails on the 1 year list. The 2-5 year list was next and Commissioner Asay read through that list. There was a question on the broadband project as it is now getting it to the houses and we need to add Fiber/to Broadband. Commissioner Asay continued reading the list until a question came up about Natural Gas for the Town and the Mayor wanted that left on. Town was also okay with #2 and Manila wanted to keep it on.

Matt Tippets stated he is the Chair of the Daggett Service Area #1 and he is also a Commissioner. He read his 2-5 year projects and made no changes.

Dutch John was next and Sandy Kunkel Mayor Pro Tem read through their projects and the General Plan Update was questioned on the CDBG portion as they probably would not qualify and the town would have to come up with the 50% match. There were questions on the Antelope Flats and if UDOT would fund it and it would have been a good FLAP project so it will stay on to remind everyone to get ready for the next FLAP application. There's a trails meeting on February 11th at Red Canyon Lodge at 6 pm and Bret invited everyone to attend. Phone in is hard, but could be done.

Mayor Coombs of Manila read through his projects and said they wanted to keep the Flood/Storm Drainage program as a 2. The Town combined the water and sewer master plans as a priority 1. Water and Sewer Equipment improvements stayed in place. The Town added two projects to the 1 year list. The Bike and Pedestrian Path will be Manila's project and the county will coordinate with the Town. It will be a FLAP for \$1.54 million and a grant from CIB for \$175,000 and be June of 2020. Manila Study for ATV trail to Ashley National Forest for \$132,000 and then there were two others including the Manila General Plan for \$100,000 with a CIB grant of \$50,000 for June of 2020. The next one is the Storm Drain improvement Project that was scratched by the Transportation District, but Manila Town will be the applicant for \$400,000. The Natural Gas study and project would have to be led by the Town so the County's version was deleted. The Fire Truck for Manila was scratched off the 2-5 yr list. The Trash Truck was kept, but Laurie cautioned that they don't always do trucks other than fire trucks, so it was scratched. The Natural Gas study was set up to split the \$24,000 between the Town and the County. The Bucket truck was scratched and The Birch Springs project was also scratched. A storm drain project was added for \$800,000 with the Transportation District with \$400,000 from the Special Service District. The Town also added a project for heat for \$35,000 with the town paying half and the other half grant. Laurie said everyone needs to review this after it's sent out as its due to the State on April 1st. She also said every entity needs to attend the tutorial even if you are not going to apply on March 11th at 1 pm. Commissioner Lytle motioned to adjourn from the Public Hearing at 1:10 pm. Commissioner Asay accepted the adjournment motion.

Laurie Brummond asked the Commissioners on the RLF Board to get them to respond to emails she sent out last week about some RLF issues. She also stated that they had received the diversity grant with the Southeast and we need to make sure that we budget the \$1000 for this grant. She also said the bus could be used for Tourists from Dutch John to Manila. Laurie was thanked for her help and support. The next UBAOG meeting is March 26th in Vernal. Please reserve the Pavilion in June for the annual UBAOG meeting in Daggett County.

Discussion And Consideration Of Change Order #1 For Manila Airport AWOS Project - Project Adjustment For Cold Weather Work: Engineer Bret Reynolds said the contractor asked for boring under the road and a blanket to heat the contract and the fence will not be used, so it's negative and there is plenty of funding and we have tentative approval from UDOT. Commissioner Tippetts motioned to approve and Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of John Foster Moving From Alternate To Board Member. Commissioner Lytle motioned to approve moving John Foster from an Alternate to a full Board Member. Commissioner Tippetts seconded the motion and said he appreciated his willingness to serve. All were in favor and the motion carried.

Discussion And Consideration Of Surveyor Contract with Jones and DeMille Engineering. Bart Jensen of Jones and DeMille Engineering was here and addressed Neil Lund's

concerns and said they could do a sheet for each project. Mr. Lund thought the Template that was sent out needs quite a bit of work and Bart said they are willing to work with Niel to get that finalized. Commissioner Tippets motioned to table until next week and Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Commissioner Lytle motioned to recess at 1:20 pm for Lunch

The Commission came back into session at 3:00 pm. Commissioner Lytle motioned to go in and out of the Redevelopment Agency (RDA) meeting. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

Commissioner Lytle motioned to go into Closed Session for the purpose of Purchase, Exchange, or Lease of Real Property for the RDA and County owned property. Commissioner Tippets seconded the motion. A roll call vote was taken on the Closed Session motion and Commissioner Lytle voted "Aye", Commissioner Tippets voted "Aye" and Commissioner Asay voted "Aye". The motion carried and the Commission moved into Closed Session at 3:04 pm.

Commissioner Lytle motioned to come out of Closed Session into Open Session at 4:25 pm. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

With no further business Commissioner Tippets motioned to adjourn at 4:26 pm.