

Minutes of the Meeting of the Daggett County Commission Redevelopment Agency held on **Tuesday, April 27, 2021** in the Commission Chambers at the Daggett County Courthouse and through electronic means. Commissioners Randy Asay, and Jack Lytle were present in person. Commissioner Tippets was excused. Auditor Keri Pallesen, Clerk Brian Raymond and Recorder/Treasurer Brianne Carter were present in person. Attorney Niel Lund was present virtually. The meeting was called to order at 9:07 am by Commissioner Asay.

Present In Person: Lynette Asay - Victim's Advocate, Brandi Pearson-Commission Assistant, Corey Auger,

Present Online: Bret Reynolds of CIVCO Engineering, Martin Pierce of Jones and DeMille Engineering, and Senator Ron Winterton

Approve Minutes: Minutes for the April 20, 2021 Commission Meeting were provided by the Clerk's Office. Commissioner Asay motioned to approve the minutes for the April 20, 2021 Daggett County Commission Meeting. Commissioner Lytle seconded the motion. Commissioners Asay and Lytle were in favor and the motion carried.

Issues Updates: Commissioner Asay said we are still low with no new cases, while Uintah and Duchesne County are at the Moderate levels.

Corey Auger of Forestry Fire and State Lands presented some concerns about fire as there was a lot of concern due to a fire burning during the high winds yesterday. It was checked out by him and the Manila Fire Department and USFS personnel. Chapter 6: 4-6-4 of the County Code and it talks about burning during drought conditions and no fires are allowed except in a fire ring. Are we in a drought? Uintah is in open burn and Duchesne has closed it down, except by permit. Commissioner Lytle asked if the Forest or State were under Fire Restrictions and they are not currently, so he was okay with leaving it open. The Fire restrictions were in place last year and the State rescinded their restrictions. Commissioner Asay asked about the Declaration and he didn't remember signing a drought declaration. Corey said the State might go into Fire restrictions early. He sends out Red Flag warnings to the Sheriff and Sgt. Isaacson. Clerk Brian Raymond said he would like to be notified of Red Flag warnings. It would be good to get information on the website and Brandi Pearson was asked to be a go between with Kym Slagowski to help this happen. Brandi said the trainer at the Community Awareness meeting said the webpage should be updated daily with what is happening. Corey Auger gave out his phone number in case anyone has any questions: 435-828-1068.

Citizen Comments: No comments were given.

Cash Summary And Expected Revenues Report Review: The Cash Summary and Expected Revenue Reports were provided by the Recorder/Treasurer's Office. Recorder/Treasurer Brianne Carter said we received the Sales Tax and the EMPG grant and should be receiving the check for the vehicle shortly according to an email she received from Keri.

Commissioner Lytle motioned to accept the Cash Summary Report of April 23, 2021 and the Expected Revenue Report in the amount of \$224,113.88. Commissioner Asay seconded the motion. Commissioners Asay and Lytle were in favor and the motion carried.

Approve Open Invoice Register: The Open Invoice Register of April 23, 2021 was provided by the Auditor's Office for review. Commissioner Lytle said the biggest expense was the Health Insurance. Commissioner Lytle motioned to approve the Open Invoice Register of April 23,

2021 in the amount of \$30,717.99. The motion was seconded by Commissioner Asay. All in attendance were in favor and the motion carried.

Disbursement Listing: The Disbursement Listing was provided by the Auditor's Office for review. Commissioner Lytle motioned to accept the Disbursement Listing for Zions Checking, for April 16, 2021 to April 23, 2021 in the amount of \$133,291.80. The motion was seconded by Commissioner Asay. Commissioner Lytle and Commissioner Asay were in favor and the motion carried.

Commissioner Lytle motioned to go in and out of the Redevelopment Agency (RDA). Commissioner Asay seconded the motion. All were in favor and the motion carried.

Commissioner Lytle asked about the business licenses and if they helped ensure that we receive the sales taxes we should be receiving. Brian said there is a question on the application that asks about their sales tax number if needed. That information is confidential and those that have access have to sign that they won't release individual business information so that discussion is best held administratively. Brienne came back into the meeting and explained that the State has hired a new person to deal with Sales Tax named Janette Woodhouse. She will eventually be coming up to Daggett County to meet with the businesses to ensure they are up to date. Commissioner Lytle asked about the guides on the river and lake to be followed up on.

Purchase Request Approvals: There were no purchase requests to review.

Correspondence: No correspondence was discussed.

Calendar: Commissioner Asay said that he went to the Children's Justice Court meeting yesterday and had extra meetings with TriCounty Health and Northeast Counseling while he was there. Commissioner Lytle attended the Dutch John Planning and Zoning meeting last week and tried to encourage options to the 8" line they are discussing. Commissioner Lytle asked Attorney Niel Lund if Eminent Domain could be discussed in Closed session. Niel was not sure, but since it does require payment for value it could be related to purchase of real property, but he said he would check into it further. Commissioner Lytle asked for some training on the matter. There should be a letter to Niel from their attorney and planner for commercial development. Eric Johnson will also be contacting Niel to get the agreement in place for the SCIC reimbursement. There are a couple of meetings this afternoon. The Shooting Range Committee is at 1 pm and Brandi was asked to get it set up to be available digitally so that Bret Reynolds could participate. The second one is digital with State Aeronautics at 2 pm. Commissioner Lytle has interviews at 2:30 pm.

Policy and Legislation Items:

Discussion and Consideration Of Completed Business Licences: A Custom Coulter Project, DL Dirtwork: Commissioner Asay said we have two completed business licenses this week: A Custom Coulter Project, DL Dirtwork. Commissioner Lytle motioned to approve the Business License for Quick Dispense, Inc., Red Canyon Lodge and MS Slammer Hand Crafted Lures. Commission Asay seconded the motion. Commissioners were in favor and the motion carried.

Discussion and Consideration Of Conditional Business Licenses: Dominion Energy, Williams Scotsman, Inc , South Valley Airbnb: Commissioner Asay said we have two conditional

applications. Brian said South Valley AirBnB has all its paperwork turned in, but Williams Scotsman was lacking the UPP Paperwork/payment, while Dominion had made their payment but not turned in any paperwork yet. Commissioner Lytle motioned to approve the business license for South Valley AirBnB. Commissioner Asay seconded the motion. All in attendance were in favor and the motion carried.

Commissioner Lytle motioned to approve Williams Scotsman, Inc upon getting their needed paperwork completed. Commission Asay seconded the motion. Commissioners Lytle and Asay were in favor and the motion carried. The Dominion Energy license was tabled until the paperwork was received.

Discussion and Consideration Of 2021-2023 VOCA Grant: Lynette Asay, the Victim's Advocate said this is a two year grant that will end in 2023. The funding was less than originally planned and they were required to take a 5% cut this coming year and a 15% cut in the second year. We are applying now, but the funding is still waiting for approval. The contract will be signed after the funding is approved. Lynette gave an update on the cases in the past two years: 8 domestic violence cases, 5 rapes, 5 stalking harassment, 3 assaults, 2 thefts, 2 sexual assaults and 1 negligent homicide were reported to her but not prosecuted for various reasons during the past two years. Commissioner Asay asked how this would affect her program. Lynette said the biggest part of her costs are training and wages. She was okay next year, but had to cut back 4 hours on the second year. There is still a possibility that there might be additional funding but the County's funding match will stay the same. Commissioner Lytle thanked Lynette for her work, which is mostly unseen.

Lynette didn't think it needed a motion, but Commissioner Lytle motioned to approve the VOCA Grant Application for 2021-2023 as provided. Commissioner Asay seconded the motion. All in attendance were in favor and the motion carried.

Discussion And Consideration of Resolution 21-04: A Resolution To Open And Amend The 2021 Daggett County Budget: Auditor Keri Pallesen was asked if she could come into the meeting in person so she came into the meeting at 10:04 am. There were two versions in the packet and the one with the information on Dam Security was the most current and was sent out last night. That is to zero out that account. Commissioner Lytle asked if everything was good for the Clerk and Mr. Raymond reviewed the changes he requested and said they were accurate. The increase for Buildings and grounds and the Survey work as discussed were included. Keri was thanked for hard work on the budget.

Commissioner Lytle motioned to approve Resolution 21-04 that included the Dam Security notations. Commissioner Asay seconded the motion. Commissioner Lytle asked for clarification that the version they were approving included the Dam security information and Keri confirmed that was correct. The vote by all in attendance was in favor of the motion, so the motion carried.

Discussion and Consideration Of State Grant Agreement For The Dutch John Airport Pavement Preservation Project: Commissioner Asay turned the time over to Bret Reynolds and he mentioned that the State and he had looked for this agreement and nobody could find a copy of it. This is with the increased budget and it looks like we are running under budget. Commissioner Lytle

asked if we are lessening the match, but the match budget will be kept the same. The pavement preservation project will be done this year, but not necessarily by the end of the State year. The other project Keri brought up (ALP & Apron Project) is what is up for discussion this afternoon.

Commissioner Lytle motioned to approve the State Grant Agreement For The Dutch John Airport Pavement Preservation Project. Commissioner Asay seconded the motion. Commissioners Lytle and Asay were in favor and the motion carried. Keri asked for the invoice and it was signed according to Bret and Brian, but she had not received it yet, so Bret forwarded an email to her and Brian. Niel was asked to sign page 9 of the agreement and get it to Brian, so he can submit to State Aeronautics.

Discussion and Consideration Of Application For The County Economic Development Board From Jeri Allphin: Commissioner Asay asked if the application was available and Brandi said that there was an application, but it was not signed. Keri asked how many people are on the board and Brandi wasn't sure. Niel was asked if it was okay to approve it without the forms and he thought it was okay. Brandi said that Matt had asked for this to be on the agenda for today. Commissioner Lytle asked Brandi to find out how many were on the board. She found the bylaws and the application forms and stated there are 8 currently on the board and there's room for at least 11. Commissioner Asay said that there was a feeling that too many members makes it difficult to get things done and Commissioner Lytle cautioned that too few made it hard to get a quorum. Tina Bennington is still one person Brandi needs to reach out to see if she wants to continue to participate.

Commissioner Lytle motioned to conditionally approve Jeri Allphin to the County Economic Development Board upon receiving Commissioner Tippet's signature. Commissioner Asay seconded the motion. All in attendance were in favor and the motion carried.

Closed Session For Possible Purchase, Exchange Or Lease Of Real Property: There was no need for a closed session.

Commissioner Lytle asked Bret Reynolds to comment on the Flaming Gorge Fire and EMS District. Bret said there is a meeting this week and they will be meeting every second and fourth Wednesday of most months. Bret said the conversation with Corey this morning shows the need for someone on the board to get involved with the LEPC. Brian will be attending tomorrow to swear in the Board members. Brandi will be bringing Stephanie Gardiner to the meeting tomorrow. The District is thinking about joining the Utah Association of Special Districts (UASD). They will be working on the budget tomorrow.

Martin Pierce was asked if he had anything for the Commission and he did not. Senator Winterton was asked what he had and he briefly discussed the upcoming Special Session and the disbursement of State Funds that may go into infrastructure. Senator Winterton would like to see most of the funds go to grant requests for needed projects, but he wasn't sure if that idea would get passed or not.

Commissioner Asay declared the meeting adjourned at 10:30 am.

/s/ Randy Asay

Commissioner Randy Asay

/s/ Brian Raymond

Clerk/Treasurer_Brian Raymond

/s/ Jack Lytle

Commissioner Jack Lytle

/s/ Matt Tippetts

Commissioner Matt Tippetts