

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, November 29, 2016**. Commissioners Clyde Slaugh, Jack Lytle and Karen Perry were present. Keri Pallesen, County Auditor/Recorder, Sheriff Jerry Jorgensen, County Attorney Chad Woolley and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:01 a.m. by Commission Chair Clyde Slaugh.

Also present: Randy Asay, Mark Wilson, Noah McFetridge, Adam Gonzalez, Riley Browning, Hank Gutz and Travis Dupaix

Citizen comments: Several Scouts were here with an adult as part of their Citizenship in the Community Merit Badge, but did not make any comments.

The Minutes of the Regular Commission meeting held on November 9, 2016 were presented for review and approval. Commissioner Perry said there was the word "Commissioner" that needs to be replaced with Not discussed. Commissioner Perry motioned to approve the November 9th minutes as amended and Commissioner Slaugh seconded the motion. All were in favor and the motion carried.

The Minutes of the Regular Commission meeting held on November 15, 2016 were presented for review and approval. Since Commissioner Lytle wasn't here this was postponed until later and the Minutes of the Regular Commission meeting held on November 22, 2016 were unavailable for review and approval.

The Open Invoice Register was reviewed. The invoice register was presented by the Auditor's Office for review and approval. Commissioner Perry made a motion to approve the vouchers and Commissioner Slaugh seconded the motion. All were in favor and the motion carried.

Old Business: Commissioner Slaugh said he had finally gotten a hold of the gentleman from the State and they are looking for some history on the Canal. Randy Asay said that Lesa Asay is the current Secretary and her dad kept a journal, but Boyd Pallesen and Ned Brady would be other people worth talking to. Commissioner Slaugh said he would get with these individuals.

Correspondence: None addressed.

Commission Calendar Review: Commissioner Perry said she and Randy Asay are going to the TriCounty Health Department meeting tomorrow. Commissioner Lytle said he has the SCIC meeting on Friday. Senator Okerlund is resigning as the Executive Director and there will be discussion about the funding for the Swinging Bridge.

Weekly Budget Review: Saved for discussion later on the agenda.

Discussion And Consideration of 2017 Budget Proposal for the Tourism Tax Advisory Board (TTAB): Commissioner Slaugh turned the time over to Mark Wilson of the Tourism Tax Advisory Board to discuss the proposed budget changes. Mr. Wilson started with the TRT Budget and said funds are allocated for the part-time people the same as last year. The TTAB want to Change the \$6,000 Fam Trip line item to Public Relations which would include Familiarization trips, and other opportunities for writers. The biggest pot of money is the Promotions line item and it is going to increase due to the change in funding due to the higher TRT rate. The Board is looking at

hiring a full-time marketing person if we can pull together the funds and also allocating funds to support ongoing events. Commissioner Lytle asked about the Marketing Plan and Mr. Wilson explained that the Chamber is the entity that fills in and executes the marketing plan. The Restaurant Tax is something that TTAB doesn't usually do much with, but the Board is asking that some money be allocated to Restaurant Coupons-\$5000, wayfinding signs-\$5,000 as a one-time expense to help improve the local signage in cooperation with the Forest Service and as a match for other grant opportunities. Mr. Lytle asked if the RAC could help and Mr. Wilson said this would be a possibility and also said the REO money from use passes might be a possibility, but it's a little more difficult. There is no longer a Red Canyon Visitor Center sign and that is the primary Visitor Center for the U.S. Forest Service. The Tourism Conference (about 400 tourism people) will be in Vernal during September of 2017 and the TTAB wants to allocate \$10,000 to help promote Flaming Gorge during this time period. The final addition is the on-going Full-time marketing person for the Chamber which will help improve the lodging and restaurant tax and provide better promotion for the area. The TTAB is recommending an audit to ensure that the County is receiving all the revenue they should be. The TTAB is looking to reinvest some of these funds instead of continuing to save them. The Commission can allocate what they feel they need for Park Maintenance or other line items.

Mark Wilson said we are only a couple of months away from the biggest winter event - the Burbot Bash. Last year the County was a \$2,000 sponsor and we would like to see continued County support through the Daggett Designation line item or Event funding line item.

Commissioner Lytle informed Mr. Wilson of the planning going on with the Centennial Committee and how that might be able to fit into the marketing and events that the Chamber promotes. The County will be looking for sponsors for the Centennial and the Chamber should be fully involved. Mark Wilson said they are on board to be a partner with the County.

Discussion of 2017 County Budget: There have not been any changes made to the Tentative Budget since it was adopted. We still need to cut \$109,000 to balance the budget. There were worries that the budget request from TTAB was too rich and they need to cut out \$10,000 or the maintenance costs will eat up the fund balance. Mr. Lytle asked about the Rodeo fund, which seems to be higher this year. Mrs. Pallesen explained that it is its own fund and has not paid out to the agencies helping the past few years. The current Rodeo Fund balance is: \$10,690. The Tentative Budget currently has a 3% COLA in it and each percent is a little over \$12,000. Sheriff Jorgensen asked if the County had considered contracting Park and Cemetery maintenance to save on the benefits and Commissioner Perry said that often there are ownership problems with contractors. Mrs. Perry also said that Randy Asay is certainly able to research this and consider that idea when he takes over in January. The breakers in the park bathrooms need to be split out. Mrs. Pallesen said there are concerns with lack of discussion on the Sheriff's budget and what is going to be done about the COLA and how are we going to fix the ambulance and search and rescue budgets which are both over spent. There is money in the fund balance for search and rescue, so we can adjust the budget to show spending that balance. Mrs. Pallesen said she needs this information by the end of the week to get it ready to present next Tuesday. Mr. Dupaix thought he could have it ready by then. Mrs. Perry asked about the VAWA grant and Mrs. Pallesen said that there are three new funds that need to be created which will be done once the Commission approves the formation of those funds. Mrs. Pallesen said the Sheriff's office needs to get her figures on what is planned for vehicles in 2017.

Consideration of 2016 Business License Renewal – Elite Outfitters: Commissioner Lytle made a motion to approve the license and Commissioner Perry seconded the motion. All were in favor and the motion carried.

Discussion and Consideration of Daggett County Centennial: Brian Raymond said there was frustration on the part of the three who showed up to the meeting yesterday. Karen Perry said she was willing to take the lead until January if Randy Asay would pick it up after being sworn in. Mr. Asay said he was willing to attend now and take over in January. Commissioner Slaugh said his wife Carol Slaugh did not think the elementary kids would be up to creating something that would professionally represent the County. Jack Lytle asked if we could donate an I-pad to the logo contest winner if there are any to surplus. Mrs. Perry said she would get an email out about the next meeting.

More Old Business: Sheriff Jorgensen asked about the new HR person and it was explained that Mr. Foster is just a consultant that will help us with issues and he is currently reading through the Policy Manual to make recommendations. The processes will remain the same until any changes are approved.

Commissioner Lytle asked about the Codification process. Chad Woolley, County Attorney replied that we are getting closer, but we will need to have a Public hearing and some public meetings. Mr. Lytle asked about the changes the Sheriff's Office wanted to see in the new ordinance. Some work was done, but more needs to be done. Travis Dupaix said he has a binder of research done in the past. Both the Sheriff and Travis Dupaix said if we adopted the State Traffic Code or at least the top ten and then add a few each year to go forward it would really benefit the County. We are working on a County ordinance for Speed limits, but that is not comprehensive. You have to create an ordinance that the Sheriff's Office can write tickets to by the code citation.

Commissioner Lytle said there is a Public Hearing scheduled for next week and Mr. Raymond asked if it was a hearing or just a public meeting. The County attorney said if the Planning and Zoning Commission held the Public Hearing then the County Commission does not need to hold another hearing. Mr. Lytle also asked about the PLPCO contract, and it wasn't on the agenda, but will be next week once more information is provided. Mr. Lytle asked about the Forestry Fire and State Lands agreement and Mr. Raymond said it is on next week's agenda, but there is still some information we are waiting for more information from Mike Ericksson of Forestry Fire and State Lands (FFSL). Mr. Lytle mentioned next week is the Forest Service Cooperators meeting and the new State BLM Director will be at Forest Service meeting on the 14th. UBAOG will hold its meetings on December 15th. Commissioner Perry asked what day we are swearing people in because New Year's is on a Sunday, so Monday the 2nd is a State/County Holiday and then we would hold the meeting on Wednesday, January 4th. Mr. Raymond said he would check into what we need to do about this. Are we going to do a County Christmas Party? Doesn't appear that we will be doing anything this year.

A brief recess was taken at 11:00 am until 11:10 am.

Karen Perry made a motion to go into Closed Session for real property negotiations and potential litigation. Commissioner Lytle seconded the motion and all were in favor and the motion carried. Commissioner Lytle made a motion to go out of Closed into open session at 12:58 pm and Commissioner Perry seconded the motion. All were in favor and the motion carried.

Commissioner Lytle asked about the status of TriCounty Health agreement from Jordan Mathis. The Attorney had looked at it and didn't see anything, but noted that the changes were not highlighted, so Commissioner Perry made efforts to get a version with the changes highlighted for review and approval at the next Commission meeting. Several future agenda items were discussed. Mr. Raymond was given a notice that includes information about the drinking water to be added to

this month's bills. Mr. Raymond was also asked to work with Harriet Dickerson when she comes over this Thursday to look at the billing program. She wants a copy of the billing program we use, so Mr. Raymond will check with the Company to see what it would cost. Marjorie Jaques would like some compensation on her water/sewer bills due to the problems she has experienced. Mr. Lytle is waiting for the bills, but the County has not committed to anything without seeing the invoices.

The Minutes of the Regular Commission meeting held on November 15, 2016 were presented for review and approval. Commissioner Lytle made a motion to accept the November 15th minutes as written. Commissioner Slaugh seconded the motion and all were in favor. The motion carried.

With no further business the meeting was adjourned at 2:16 pm.

\s\ Brian Raymond

\s\ Karen Perry

\s\ Clyde Slaugh

\s\ Jack Lytle