

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Wednesday, January 9, 2018** in the Commissioner Chambers at the Daggett County Courthouse. Commissioner Jack Lytle and Commissioner Randy Asay were present. Commissioner Clyde Slaugh was excused. Attorney Neil Lund, Auditor/Recorder Keri Pallesen, and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:12 a.m. by Commissioner Lytle.

Also present: Jerry Steglich, Chuck Bennington, Sergeant Travis Dupaix, James Olsen, John Weaver, and Deputy Ken Rasmussen

**Old Business:** Commissioner Asay advised the commission that he has been in contact with Jerry Muir of the Town of Manila and the new meters for the jail have arrived. Commissioner Lytle went on to ask about the water leak at the jail. The water is shut off, according to Sgt. Travis Dupaix. Commissioner Lytle made a recommendation to get the jail winterized and have maintenance employee Dustin Larsen familiarize himself with the problem. Commissioner Asay then advised the commission that Darrin Brown is coming to check the courthouse for lead paint before flooring in the entry can be replaced.

**Citizen Comments:** Audience member Jerry Steglich addressed the commission in regards to CIB and the energy project. According to Mr. Steglich, Western Land Management is not in a place to be able to present the project to CIB before February 1, 2018. He provided some additional information. Mr. Steglich stated that he is still interested in having the engineers associated with the project make a formal presentation to the commission, Senator Kevin VanTassell, Representative Logan Wilde, and others on February 23, 2018. The assigned tasks from last week's meeting to invite the senator and representative were discussed.

**Approve Minutes:** The minutes for December 12, 2017 were presented by the Clerk/Treasurer's Office for review and approval. Attorney Niel Lund addressed the commission regarding some misinformation given regarding a road project that hasn't started yet. James Olsen of the road department addressed the commission and recommended striking out "it is confirmed that the work has been done" from the minutes. With the corrections being made, Commissioner Asay moved to approve the minutes for December 12, 2017 and Commissioner Lytle seconded the motion. All were in favor and the motion carried.

**The Open Invoice Register was presented for review and approval:** The open invoice register of \$39,270.32 was presented by the Auditor/Recorder's Office for review and approval. Commissioner Asay made the motion to approve the invoice register for January 8, 2018 in the amount of \$39,270.32 and Commissioner Lytle seconded the motion. All were in favor and the motion carried.

**Correspondence:** Attorney Niel Lund addressed the commission regarding a notice of claim he received from the ACLU about the jail. Mr. Lund forwarded the correspondence to UCIP and there was some further discussion.

**Commission Calendar Review:** There is a federal partners meeting tomorrow, January 10, 2018 at 8:00 a.m. in Vernal, Utah. There is an SCIC meeting this Friday, January 12, 2018 at 10:00 a.m. in Price, Utah.

**Weekly Budget Review:** The Cash Summary Report and a Disbursement List were provided to the commission by the Clerk/Treasurer's Office. Clerk/Treasurer Brian Raymond addressed the commission and asked if they would like to see a disbursement list accompany the cash summary for review. Commissioner Lytle answered that the list is informative and that he would like to see those on a regular basis.

### **Policy and Legislation Items from the Posted Agenda:**

**Discussion And Consideration Of Surplus Jail Truck To Mosquito Abatement District – VIN #1GEK19T83E4:** The VIN number of the black truck was discussed as the one provided on the agenda is incorrect. Commissioner Asay motioned to surplus the black truck (correct VIN# can be found on the vehicle registration) from the commissary to the Mosquito Abatement District. Commissioner Lytle seconded the motion and all were in favor. The motion carried. Sergeant Travis Dupaix said he would deliver the truck once it is cleaned out.

**Discussion And Consideration Of Employee Gift Cards:** This agenda item was requested by Commissioner Asay and Auditor/Recorder Keri Pallesen. Sheriff Erik Bailey was not present so this was tabled until he could be present. By email Sheriff Bailey requested to discuss this on January 23, 2018 and the commission concurred. Mrs. Pallesen addressed the commission stating that any kind of gift, types of uniforms and unmarked vehicles are all taxable. All department heads need to be made aware of this. Mrs. Pallesen stated that she needs to know, preferably before it happens, so that she can adjust payroll accordingly.

**Discussion And Consideration Of Switching Propane Vendor to State Contract Vendor:** MFA Oil owns the tanks and they have been the provider as long as Auditor/Recorder Keri Pallesen has been working here. Commissioner Lytle asked for a recommendation in the consideration of the switch. Commissioner Asay read from a bid he received via email from MFA Oil and Mr. Lytle asked how that compared with Ferrell Gas' bid and there was some further discussion. Because there is a need for further information, this item was tabled until January 17, 2018. A signed contract between MFA Oil and Daggett County has never been found, if one even exists. Commissioner Asay shared his thoughts and is in favor of staying with MFA Oil. Audience member Jerry Steglich addressed the commission and stated that the county has the right to negotiate or counter-offer with the current provider. Audience member John Weaver addressed the commission and advised them to look into what Ferrell Gas' cost per gallon is because they are such a big provider. Commissioner Lytle stated that he would feel comfortable with doing a comparison before making a decision. Mrs. Pallesen was tasked with providing further information for the commission to review.

**Discussion And Consideration Of Daggett County Board And Committee Member Reappointments For 2018:** Clerk/Treasurer Brian Raymond recommended the commission re-appoint all expired board members. In regards to planning and zoning, Commissioner Asay motioned to re-appoint Chad Reed (2018), Alan Wood (2018), Woody Bair (2019), John Weaver (2019), Hank Gutz (2020), and Carrie Poulsen (2020) as an alternate for the terms associated. Commissioner Lytle seconded the motion and the motion passed.

**Discussion And Consideration Of Capital Improvements List For 2018:** The Capital Improvements List for 2018 was discussed. Clerk/Treasurer Brian Raymond recommended going through the list line by line. The finalized list needs to be submitted to UBAOG no later than February 1, 2018. Upgrades to the health clinic were discussed as well as repurposing the jail for a health clinic was discussed. Audience member Jerry Steglich addressed the commission regarding

the priorities and asked if CIB would look favorably on narrowing the list and Mr. Lytle shared his experiences. Other points of discussion were Centennial Rodeo Grounds improvements, Centennial Courthouse addition, community center, library, and storage, Daggett County and Manila Town natural gas planning study, SITLA road easements, Manila Town water line upgrade, flood storm drainage project, and broadband. In regards to broadband, Commissioner Lytle stated that he had heard that the project was funded, although he doesn't have any other details. Another point of discussion included the Sheriff's Precinct Office in Dutch John, and Sergeant Travis Dupaix does not think that this is feasible because the Sheriff's Office is not growing. The precinct was moved to the five-year list by Commissioner Lytle and Commissioner Asay concurred. Daggett County and Manila Town natural gas line extension was next for discussion. There was some discussion between Mr. Raymond and Mr. Lytle about the list and projects listed under the Town of Manila, the Flaming Gorge Transportation Special Service District, and the SCIC. The Swinging Bridge project is done and it did not go through CIB, so it was struck from the list. The commission then moved on to the two to five year list which contains the Sheriff's Office precinct project, the Daggett County/Manila natural gas line extension project, Greendale firehouse, recycling facility project. Mr. Lytle asked those in the audience for their feedback on the natural gas line extension project. The closest natural gas line is ten miles away, according to audience member Jerry Steglich. Mr. Steglich made the recommendation to leave the extension project on the list because of the power generation project and he provided some further information. Audience member John Weaver asked if a feasibility study has been done. It was answered that it has not been done yet and there was some further discussion including some information provided by Mr. Steglich. Mr. Weaver also provided some information regarding line extensions from personal experience. It was agreed to keep the extension project on the list. Applicant priorities were discussed such as the pedestrian bike and pathway between the county and Town of Manila.

**Discussion And Consideration Of Chairman For Municipal Building Authority:**

Because of Commissioner Slauch's absence this item was tabled.

**Other Business:** Commissioner Lytle inquired about the internal control review. Within the internal control review, the only area Mr. Lytle saw that raised questions were awards given at the PRCA Rodeo and Tower Rock Run. Clerk/Treasurer Brian Raymond provided some information regarding how sponsor donated gift cards were handled. Cash awards are handled differently. Awards given during the PRCA Rodeo were discussed. Auditor/Recorder Keri Pallesen made comments that were inaudible. The upcoming state audit was discussed. The audit, according to Mrs. Pallesen will start on January 22, 2018, and the state is requesting information before hand. There was some further discussion on how to move forward.

**Discussion And Consideration Of Dutch John Position Statement And A Potential Dutch John Agreement:** Commissioner Lytle confirmed that Dutch John received the letter. The Dutch John Town Council will be meeting on Friday, January 12, 2018 to discuss their response. Audience member Jerry Steglich asked if the letter to Dutch John had been made public, and it is.

Commissioner Asay motioned to adjourn at 11:06 a.m.

---

/s/ Brian Raymond

---

/s/ Jack Lytle

---

/s/ Clyde Slauch

---

/s/ Randy Asay