

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, March 6, 2018** in the Commissioner Chambers at the Daggett County Courthouse. Commissioners Jack Lytle, Randy Asay and Clyde Slaugh were present. Attorney Neil Lund, Auditor/Recorder Keri Pallesen, Sheriff Erik Bailey and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:14 a.m. by Commissioner Lytle.

Also present: Thompson Davis, Matt Tippetts, Jerry Steglich, Tim Hollinger and Mark Wilson of Flaming Gorge Chamber and TTAB Board

Old Business: Commissioner Lytle said that he had talked with Thompson Davis and he would let him know when we have completed the study. Mr. Raymond said that he talked with Mr. Smith yesterday, but he didn't have time to finalize things. Mr. Asay said he had received a draft of the Economic Development Director Position and he would send it out to everyone for review. Commissioner Lytle said the Manila High School Boys basketball team should be congratulated for their 3rd Place finish at the State Tournament.

Citizen Comments: None given

Approve Minutes: No minutes were available for review.

The Open Invoice Register was presented for review and approval: The open invoice register of \$21,988.70 was available from the Auditor Recorder's Office. Commissioner Asay made the motion to approve the invoice register of March 6, 2018 in the amount of \$21,988.70 and Commissioner Slaugh seconded the motion. All were in favor and the motion carried.

Correspondence: Commissioner Lytle said he had verbal with Strata that they are having a hard time getting the right equipment at the right time. Rodeo application has been applied for and paid for. The credit card bills need to be taken care of.

Commission Calendar Review: Commissioner Lytle said this is the last week of the Legislature and there is an SCIC meeting on Friday. Next week is training for supervisors, but then the question was raised if it wasn't scheduled for the 27th. After more review it looks like it has been moved to March 27th. There is a Quarterly UDOT mtg. on Wednesday of next week. Commissioner Lytle said he will be gone on the 20th. Sgt. Dupaix let everyone know that on the March 22nd UBAOG is running a 402 training and there was discussion if that had been cancelled or postponed, so Sgt. Dupaix will check into that and let everyone know.

Weekly Budget Review: No information was available from the Clerk/Treasurer's Office for review.

Policy and Legislation Items from the Posted Agenda:

Discussion And Consideration Of Tim Hollinger Request To Hook Into County's Water Line Serving The Park For Use of KOA Shares At the KOA: Tim Hollinger was here explaining that he is purchasing water shares from Sheep Creek Irrigation so he can keep his campground green and take pressure off of the local residential properties around him. He doesn't have enough shares for his own valve, so it was suggested that he go to an existing valve and the County/School valve is the closest and there seems to be room on the valve. The Town of Manila is in favor of this proposal and Mr. Hollinger has talked with the School, but they haven't agreed yet. His proposal will help

bring in additional shares to the valve as his plans are to use about 5 shares out of the 15 he owns. Commissioner Asay made a motion to allow the KOA to bring their 15 shares of water out of the shared County/School District valve. Commissioner Slaugh seconded the motion and all were in favor. The motion carried.

Discussion and Consideration Of Sponsorship For 2018 Cow Country Jr. Rodeo Series (CCJR): There was some discussion regarding what has been done in the past and it was thought that we had done a saddle sponsorship for \$800. Sgt. Dupaix suggested that consideration be given to fund EMS, because their budget cannot afford to pay for EMTs being on site. Commissioner Asay motioned that we do the \$800 for the Saddle Sponsorship as has been done in the past. Commissioner Slaugh Seconded the motion and all were in favor.

Discussion And Consideration Of Other Dutch John Issues And/Or Agreements: Attorney Niel Lund said he had spoken with Mayor Rogers and the Town of Dutch John had some questions and had not signed the agreement. They want to do everything at once and are not sure we need to meet with the BOR yet, which is why they have not responded yet. They also questioned the backhoe and the home as the home is associated with the water and sewer system. Commissioner Asay asked if they had done anything on the Bond yet, which nobody could say for sure. Mr. Lund had told them that the getting it all done together is harder than doing things as they can be done. A survey will need to be done on the water and sewer land at the request of the recorder and GIS and more than likely it will come out of the RDA funds. Since we are asking for the change it makes sense for the RDA to pay for it, but if the Town wants to change the boundaries then they will need to pay for it. The current survey is all the area EXCEPT certain places and its very cumbersome and not the best way to do it. There was some question of minimizing the land needed for the water and sewer system, so that was discussed and a map of the Dutch John area was reviewed. The white area looks bad, but it is thought to be inert, but it was not known for sure.

Commissioner Lytle moved to take a 10 minute recess before the Public Hearing scheduled for 10:00 am.

Public Hearing To Receive Public Input On Opening The 2018 Budget To Adjust Fund 28 Revenues And Expenses And Consider Other Adjustments: Commissioner Lytle welcomed everyone to Public Hearing at 10:14 am and explained that the need for this hearing was to get funds budgeted for the use of the water and sewer system which originally only had two months budgeted. Commissioner Lytle was looking at using the actual amounts from 2016 and using those numbers as a guide.

The other budget adjustment that Commissioner Lytle was aware of was the Sheriff's Office, so the Sheriff was given the floor and he handed information out to the Commissioners and Auditor/Recorder Keri Pallesen and explained to her that several weeks ago they had scraped the vehicle lease, which had already been paid out this year and we need a new deputy now to replace Deputy Rasmussen who is getting ready to retire as that training process for a new deputy takes 3 – 6 months. It hasn't been advertised as the Sheriff is trying to get his ducks in a row before doing that. The Sheriff is looking between \$72-75,000 per year for the expenses of a new deputy, but since its not a full year, so it would only be about a fourth of that cost this year. The fuel should be about the same. Deputy Ellsworth is planning on sticking around as long as he can.

Mark Wilson of Flaming Gorge Chamber and TRT Board explained that the Tourism Tax Advisory Board does not have a quorum, so there is not a board functioning at this time, so there is no official TTAB statement available at this moment, but there is concern that 28% of the annual budget is a big chunk to take out of the TTAB budget. The Sheriff responded that there are two

separate issues and he and Sgt. Dupaix were looking to hire part-time weekend help, which would cost an additional \$36,000 for the year. There was discussion that the State Patrol was already depleted so we couldn't count on a lot of help from them, but they will do what they can. The Sheriff was looking at getting already hired deputies in a system similar to what was used for Dam Security. The Sheriff said this was allowed under Code and he is in desperate need. Mr. Wilson asked that a decision not be made until there was input from the Board.

Matt Tippetts addressed the Commission and said the Short-term rental was passed by the Town and the County's restrictions should be eased to allow smaller properties participate. We are turning groups away and it could help increase the number of beds needed to bring more people to the area. The people staying here would generate TRT taxes as well as general sales tax. Commissioner Lytle said he knew that Dutch John allowed nightly rentals and noted that there are some costs to these visitors, but it is minimal compared to building a new hotel. Commissioner Lytle said there is some time and effort required to make this change and he was not sure of the level of interest in the County. Jerry Steglich said he would like to commend the Sheriff on his vision and did not disagree with Mark Wilson, and reminded people about Evanston in the 80s which was known as a one sheriff town and had its challenges. We don't want to go that way and lose our tourism business.

Mr. Wilson stated that State studies are showing that for every dollar spent on marketing tourism that we receive \$17 in return and when we spend that same \$ on services, there is no return. He is concerned that there are many businesses that are still not full even in July. We need to continue marketing to keep the little bit of tourism that we have. The other things like Search and Rescue and EMS that haven't been discussed could really deplete the fund and limit the ability to market the area and bring visitors to the area. We barely have enough as it is now and we feel like we have some momentum at this point in time and hate to see that momentum impacted. With no further comments the Public Hearing was ended at 10:55 am.

Discussion And Consideration Of Resolution 18-04; A Resolution Opening And Amending The 2018 Daggett County Budget: Commissioner Lytle asked Sgt. Dupaix about the number presented in light of this position not be hiring until later in the year. The uniform allowance was figured into the number, as a full year, but since it's not it may need to be adjusted. There was further discussion and Keri Pallesen said she had not seen the spreadsheet and so couldn't comment, but she was willing to sit down with the Sheriff and Sgt. Dupaix while the Commission did other things. Mrs. Pallesen was asked to have a draft for the Resolution and she replied that she wasn't sure where the Commission wanted to go, so there was further discussion before she left.

Commissioner Slaugh moved to go in and out of RDA and Commissioner Asay seconded the motion. All were in favor and the motion carried. Commissioner Asay made the motion to go into closed session for the purpose of negotiating the purchase, exchange or lease of real property at 11:12 am. Commissioner Slaugh seconded the motion and all were in favor and the motion carried.

Commissioner Slaugh motioned to go back in regular session at 11:47 am and Commissioner Asay seconded the motion. All were in favor and the motion carried.

Commissioner Slaugh thanked Commissioner Asay for the nice floor in the lobby. It was agreed that it looks good. Commissioner Asay said the next project is the lighting in this building.

Old Business: Discussion was initiated regarding a Safety meeting for the Courthouse. Sheriff Bailey said we are looking at a Public Officials meeting and it was noted that all the employees should be in attendance.

Discussion And Consideration Of Resolution 18-04; A Resolution Opening And Amending The 2018 Daggett County Budget: Commissioner Lytle asked Keri Pallesen were they were at and Sgt. Dupaix said they were at 27, 346 for the increase needed for the new Sheriff's employee. Mrs. Pallesen said that on the 28 budget she can copy one budget from one year to the next, but not actual amounts, and the budgets should be pretty close from year to year, so probably doesn't matter which budget is used, but 2017 is the most current. There was discussion of RDA loan transfer from Fund 28 and it was thought that we took \$200,000 which still leaves \$100,000, so could that money be used for this position? Mrs. Pallesen said what was transferred is already accounted for. The Jail expenses also came up and the winterization possibilities and associated problems. Questions were asked about where this could come from and Mrs. Pallesen said that the fund balance is really the only place it can come from at this point in time. Commissioner Lytle talked with Mike Mower and Logan Wilde and they feel like we're in good stead for receiving some money from the State, but nothing is ever for sure. Thursday is the last day of the Legislative session. Commissioner Asay made the motion to take \$27,346 out of the fund balance to get the new employee on board and Commissioner Slaugh seconded the motion. All were in favor and the motion carried.

The discussion returned to Fund 28. Commissioner Slaugh said that the Town of Dutch John should pay for the power in the buildings and lights they are using as those costs are coming out of the General Fund. Jerry Steglich suggested that the Commission turn the power off and make them put it in their name. Commissioner Asay said that they are only doing Planning and Zoning and garbage, they should be taking on all their responsibilities. It was noted that they only took over the garbage because we weren't going to do it anymore. Sell the buildings if they don't want those things and have the opportunity to take control. Jerry Steglich asked if there was a date for them to get back to the Commission on the agreement. Commissioner Asay felt like even if we could afford paying their expenses for them we shouldn't have to, it's the principal of the thing that they have responsibilities they are not taking on. Commissioner Slaugh felt like we need to budget for the year and work at getting it done sooner, so we don't have to keep reopening the budget. Commissioner Slaugh motioned to match the Fund 28 budget with 2017 budget. Motion seconded by Commissioner Lytle at the request of Commissioner Asay. Commissioner Slaugh and Commissioner Lytle voted Aye and Commissioner Asay voted Nay, but the motion carried with two Ayes. Keri Pallesen said that there were also VAWA and VOCA grant adjustments and a TRT transfer to the PRCA Fund and transfers back that were not necessary and were not appropriately taken care of in the approved budget. One way was to take them out of PRCA and leave out of TRT. There is still a commitment to put money back into the TRT Fund, but not sure how much that will be and the TRT transfer to PRCA needs to be taken out of the 2018 budget according to Commissioner Lytle. The best way is to approve all the items and then approve the resolution next week. Payroll is not until next week, so this can wait until then for approval.

A motion was made by Commissioner Slaugh to adjourn at 12:50 pm, but Jerry Steglich asked about listing the Jail discussion that was held several weeks ago. Commissioner Slaugh said they had talked with Marcus Keller of Zion's Bank and they have a Commercial arm that he would talk to, but we haven't heard back. It was asked if the house in Dutch John was occupied and it is now vacant, so the Sheriff asked about using it as an incentive for a new law enforcement officer. The old courthouse is in process of being transferred to the Town of Dutch John with no caveats.

Motion to adjourn was made by Commissioner Slaugh at 12:32 pm.

/s/ Brian Raymond

/s/ Jack Lytle

/s/ Clyde Slauch

/s/ Randy Asay