

Minutes of the Electronic Meeting of the Daggett County Commission/Redevelopment Agency Board held on **Wednesday, May 27, 2020** in the Commission Chambers at the Daggett County Courthouse and through electronic means. Commissioners Randy Asay, Jack Lytle and Matt Tippetts were present in person. Sheriff Erik Bailey And Auditor/Recorder Keri Pallesen were present electronically. Auditor/Recorder Keri Pallesen, Attorney Niel Lund and Clerk/Treasurer Brian Raymond were also present in person. The meeting was called to order at 9:01 am by Commissioner Asay.

Present electronically: Kym Slagowski, Mayor Coombs of the Town of Manila, Mechelle Miller. Present in-person: Shiloh Dupaix, Kym Slagowski and Ron Farnsworth of Strata Networks

Approve Minutes: Minutes for the May 19, 2020 Commission meeting were provided by the Clerk/Treasurer's office. Commissioner Tippetts pointed out that at the end of the correspondence section the sentence wasn't complete. Mr. Raymond said he would correct that. Commissioner Tippetts motioned to approve the May 19, 2020 Commission minutes as amended. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Issue Updates: Commissioner Asay asked that we discuss agenda item #2 regarding the Manila Fire Agreement so that the Mayor can get to another meeting. Commissioner Lytle asked about the history of the collaboration between the Town and County, but didn't want to make any changes.

Discussion And Consideration Of Manila Fire Agreement: Mayor Coombs said he held a Special meeting with the Town Council and they made only a couple of minor changes to the proposed agreement. Section 4 MFD shall be responsible for payments and there was a word if that was removed. The "Chair" was replaced with "Mayor" and their attorney's name Robert Patterson was added. He spoke with Attorney Niel Lund about those changes and Mr. Lund said they were minor. The Town signed the agreement with the changes, but the map was not included. The map is referenced in several places, so that needs to be included.

Commissioner Lytle motioned to approve the agreement as approved by the Town of Manila dated May 21, 2020 and contingent on the signatures and map being added before sending it back to the Town of Manila. Commissioner Tippetts seconded the motion. All were in favor and the motion carried. Commissioner Lytle thanked the Mayor and the Town Council for their hard work and effort to get this completed.

Issue Updates (Cont'd): There are 9 positive cases in Uintah and 8 in Duchesne, but still none in Daggett County. There will be more testing done today at the Clinic and it was posted on the Facebook page and the clinic also posted it. The Clinic post said that they have a new provider. There is a question about the new bill from UBMC, so we will need to investigate that. The Wyoming numbers are 9 in Uinta and 17 in Sweetwater County and there are only 5 active cases in the tri county area. Two were taken off one from each of the counties for false positives.

Commissioner Lytle asked about opening the doors and it could be done today or tomorrow. The shields are all in place, but the tables are also still in place. Jesse Platt wasn't going to be in today, so due to the cleaning issues tomorrow would be a better day to open. We still need to maintain the 6' separation and regular cleaning. What about meetings? Do we need to keep doing virtual meetings? They seem to be working good, so it would be a good idea

Sheriff Bailey said he had given a conditional offer to Troy Meade for the EMT/EMS director and he is still finishing up things in his other job and should be here around the end of June..

He also followed up with the State on the Zodiak and it has been unfunded and some extra money was put into the ham radios. Commissioner Lytle said Troy seemed to be a good choice.

Citizen Comments: Commissioner Asay opened it up and no comments were received prior to the meeting or any other comments made.. Kym Slagowski said the streaming was started for this meeting.

The Open Invoice Register Was Presented For Review And Approval: The Open Invoice Register of May 26, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Asay noted that some of the payments were for businesses from the BEAR Grant for the COVID-19 grants. Shiloh Dupaix said there are 19 businesses that have applied or are applying. There are 15 on this register. Commissioner Tippetts motioned to approve the Open Invoice Register dated May 26, 2020 in the amount of \$31,370.22. Commissioner Lytle seconded the motion. It does not appear the Hospital is not on this invoice, but it will be on next week's register. All voted in favor of the motion and the motion carried.

Disbursement Listing: The Disbursement Listing for May 19-26, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Lytle noted that the CIVCO payment was for the monument work and not the airport as he had originally thought. Commissioner Lytle motioned to accept the Disbursement Listing of May 19 through May 26, 2020. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Cash Summary: The Cash Summary dated May 18, 2020 was available for review. Commissioner Lytle asked about Fund 17 (It's for VOCA and is positive for now) and Fund 25 has cash clearing taxes are down a little and he will get more information next week. Fund 77, which is the Monument Fund is negative, but is reimbursable and already a part of the budget as pointed out by Keri Pallesen. Kym Slagowski said the reimbursement request has been submitted so it should be coming soon. Commissioner Lytle motioned to acknowledge receipt of the Cash Summary for May 26, 2020 and have reviewed it. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Purchase Orders: There weren't any purchase orders, but Commissioner Lytle said he might have one if we could take a break.

Correspondence: Commissioner Lytle said that Uintah County had sent some info on what they are doing with CARES funding. Commissioner Tippetts brought up some correspondence from Flaming Gorge Resort on the speed limit for the Brown's Park Road. Commissioner Lytle said there was an agreement with DWR keeping it low due to the animals and cows on the road and no fences. There are also other considerations that need to be considered including talking with the engineers. With the needed research, next week would be a little soon, but we will start researching this and put it on the agenda when it's ready to bring forward. Sheriff Bailey said that response time to that area is a consideration as it's at least 45 minutes to an hour and a half. Commissioner Tippetts said he would reach out to CIVCO Engineering as they were involved in the project and James Olsen also.

Shiloh Dupaix had previously forwarded the Commission information she had received from Chris Holler and Chad Booth regarding the marketing grant and du. She also forwarded the information on to the Attorney and Clerk. There was discussion that this would be a good investment and the question is where the money comes from as Daggett Designation was not funded in the 2020 budget. Commission Travel is a possibility as its underspent The question was asked if

this is Sole Source, and the Attorney said the State Code does not provide guidelines on it and County Code just allows us to use Sole Source as an exception to our policy. The attorney said we need to make a few corrections to the State Contract, so he will talk with Chris Holler about that this week. The Sole Source Form was reviewed and the attorney reviewed the code and found a section that said if it was “impractical” under standard circumstances it could be awarded, but he wasn’t sure if he was reading it correctly. Commissioner Tippetts felt that the sole source could be used after reviewing it. Commissioner Asay was not as inclined to spend \$1,000 as \$500, and would like to see the money actually spent on the trails but this grant doesn’t allow it. We need to get the people up on the Forest trails and not destroy the local roads. Commissioner Lytle said we might be able to use CARES money for our portion if the marketing encourages separation and distancing, etc. The attorney brought up some questions on the contract dates and that was discussed. Commissioner Lytle motioned to go forward with the State Parks OHV Grant contract and conditionally approve it once the conversation with Chris Hooler is held and the contract dates and Sole Source form is completed.. Commissioner Tippetts seconded the motion but questioned if this was appropriate since it’s not on the agenda. Ratification next week might be a good idea. All were in favor and the motion carried.

There was discussion on how to handle Chad Booth’s contract and he was called and said it could be done Tuesday, but things are getting tight. Chad Booth was called for clarification and he said that he was trying to get things lined up and the promotion is okay to run past June 30th. AYL is out shooting footage in other counties. he was asked about the \$500 and it is an in-kind contribution for some other activity. Shiloh said the Trails Committee said they want to be involved in which trails will be promoted. Commissioner Tippetts said it may be more informative instead of collaborative. Commissioner Lytle said there are some needs to get signatures on the FLAP grant. The BLM is waiting on us. Commissioner Tippetts said he is having conversations with them.

Brian Raymond said that he had included the Notice for the Surplus Equipment. He asked the attorney if it needed to say the Commission had a right to refuse all bids and he said it could be included, but didn’t have to be included. The other question was what if there was a tie and several options were discussed and a tie breaker would be held if needed. The other question was how long do they have to pay for the winning bid and a week was deemed sufficient.

Calendar Review: Commissioner Lytle said there wasn’t much, but the CIB Policy retreat is scheduled for June 11-12, but it may be virtual. Commissioner Tippetts said there was a bunch of CIVID-19 stuff and the Museum Board and other groups will resume meeting now that things are relaxing. Commissioner Asay didn’t have anything. There is an Emergency management training next week at 1 pm. Tri County will have another Conference Call at noon today and then next week before going to every other week.

Policy and Legislation Items:

Discussion and Consideration Business Licenses For Bullshippers LLC, Igloo Ice Distributing, Quick Dispense, William Scotsman, American Tower, Wild West Paddle, Diamond Mountain Marketing, Mandy’s Auto Detailing, Mill Hollow, Circle Bar Hunting:

Commissioner Asay read the names of the businesses up for approval. Commissioner Lytle motioned to approve the business license for Igloo Ice Distributing, Quick Dispense, William Scotsman, American Tower, Wild West Paddle, Diamond Mountain Marketing, Mill Hollow, Circle Bar Hunting with no conditions and to approve Bullshippers LLC, and Mandy’s Auto Detailing as conditioned upon receiving all the paperwork and fees. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Use Of Facility Use Agreement: Clerk/Treasurer Brian Raymond said that he had spoken with Johnny Miller of UCIP about this and it was hoped he could be a part of the discussion, but he is in a meeting now. He will be available this afternoon. There is a sample of a possible policy, but it is a work in progress and a lot of it doesn't apply. People need to understand that the application is not an approval to use the facilities. Mr. Miller recommended fees or deposit. The locals already pay taxes and so they could be exempted from the fees if the Commissioners wanted. It has been discussed, but maybe it didn't get finalized. Other Governmental agencies have insurance and could be exempted. Commissioner Asay asked about the requirement for insurance and we have done that, but now it looks like we need to have additional insurance for moderate and high risk activities. The list of "events" didn't match what the Clerk's Office has to deal with on the applications. This is the start of the process. The Rodeo wants to be held next week. Raymond Terry hasn't turned in his application yet, but Commissioner Asay said he is getting insurance today. Keri Pallesen needs to be tied in with this, but she didn't seem to be on the call. Mr. Raymond said there is an Application and a separate Use Agreement, but we haven't used the agreement very often. The question was asked what a subrogation agreement is and the attorney explained that the subrogation agreement says the insurance company can not come after the County. There are events coming up and we need to get Johnny here and get this done. Mr. Raymond was asked to contact Johnnie Miller and see what he could get set up. There was discussion about the agenda items for June 2nd.

The discussion of the OHV grant came up again as Mr. Lund had heard back from Chris Holler and his comments were discussed before taking a 5 minute recess.

Discussion And Consideration Of Use Of The Rodeo Arena By Raymond Terry For Weekend Rodeo: Commissioner Asay said that he spoke with Raymond this morning, but he was working on his insurance company and will turn in his paperwork after that conversation. He wants the 6th and 7th and will have to work out the use of the tractor. Everyone needs to be approved first and be on a list to run the tractor. There was discussion of the Rodeos and event sponsorships and Mr. Miller said that sponsorships are a double edged sword. Commissioner Tippetts was okay with letting him go forward once the application is turned in.

Discussion And Consideration Of Amending And Updating The Local Emergency Declaration: Commissioner Asay was told that we are currently expired, but we need to keep this active as things can change suddenly. Attorney Niel Lund said he hadn't changed too much from the original declaration but he wants to reformat things a little. Commissioner Lytle said we are having a high intensity of visitation during the last three weeks and wants something added in the last whereas. Over 700 boats were launched at Lucerne Marina this past weekend and over 100 fisherman launched on the Green River. Commissioner Lytle motioned to extend the amended Proclamation and Commissioner Tippetts seconded the motion. Attorney Niel Lund read his changes and Commissioner Tippetts noted a typo that was fixed. The Hospital whereas was also changed slightly as Daggett County doesn't have it's own hospital and the new declaration will run through June 27, 2020. A Roll Call vote was taken and Commissioner Jack Lytle voted "Aye", Commissioner Matt Tippetts voted "Aye", and Commissioner Randy Asay voted "Aye", so the motion carried.

Public Comment: Ron Farnsworth from Strata Networks came into the meeting and asked about a change to the plans that would allow the fiber to go to the Water Plant and eventually to the airport. There are some issues with the existing transformers and wanted to take things to a different pole 2,000' away in an existing utility corridor to go aerially. The Bureau Of Reclamation (BOR) is

on board as they will be replacing their fiber with new fiber from Strata. There was discussion regarding the existence of an easement or a utility corridor and if it's recorded. We could go forward, administratively but it should be surveyed and recorded to protect everyone and an "as built" survey is a minimum. Strata has already talked with the Town of Dutch John, BOR and Forest Service. Commissioner Tippetts was okay with them doing the needed work. The Attorney said it could be done administratively. The Attorney said no harm is being done by allowing him to go forward. It would be Strata's responsibility to finalize everything once it's completed and it should be approved by Jones and DeMille. It was thought the plans could be passed on to Bart Jensen of Jones and DeMille. We need to find out if it is a utility corridor already or not. The attorney felt that we could move forward administratively. Mr. Farnsworth clarified that they could put the duct in and do the research needed. It won't devalue the property but make it more valuable. The Bureau and the Forest Service have done their research.

Discussion And Consideration Of Ratification Of Amended BEAR Contract: Shiloh Dupaix said we never actually approved this in commission meeting. Commissioner Lytle motioned to approve the modification of the BEAR Grant to allow the Business subgrants in place of the Port-a-pots as approved by the State and under their guidelines. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of RFP For Professional Real Estate Services In Dutch John: Shiloh Dupaix said that she and Attorney Niel Lund had been talking about this. Commissioner Lytle asked where this came from and Commissioner Tippetts said he had tasked Shiloh to do this so they could determine if there was an appetite to move forward with this or not. Niel said there probably needs to be more specifics or all the responses are going to be very similar. Shiloh provided a map of the parcels being considered. It was stated that there wasn't any specific interest, but this came from the desire to start the process to get things moving. There are 8 parcels that could be included and one was the planned park, which is now zoned by Dutch John for Multi-Family. Some of the parcels are also "Future Development" and have no zone. The larger lots would probably be for single family residential. Some parcels have multiple zones and it was not clear how enforceable that is. The larger lots would be marketed for developers to break those up and develop them or go through the process of rezoning them. The attorney said that you can make it as broad or specific as you want. Ken Ivory was working with an outfit (Geomancer) that might be able to give us a value of the property. It looks like it's all in the RDA. Are several RFPs needed for the different types of property or just one? It was unclear? Their ability to handle the variety of properties could be one of the distinguishing features of the individual proposals. Determining Market Value was part of the RFP prepared by Shiloh. What do we do about the parcels that have multiple zones? That could be something to include as part of the RFP. How are we going to advertise the RFP? It was asked if there are websites and trade magazines that could be used and it was thought there were. Could ask for a diversity of portfolio. The RFP should state that the Commission reserves the right to not accept any proposals and that allows for breaking it up and doing different RFPs if needed. Kym Slagowski was asked if she could overlay the Dutch John zoning on our parcel map and she said she could unless they had changed their zoning. It's not something we could put on the website. Commissioner Asay said he had some ideas of people to talk to and get some input from them before finalizing this. Commissioner Lytle thought more time would be good but doesn't want to kick the can. Was there an RFP with Coldwell Banker and Mr. Raymond said he could not find one. The Commission needs to be deliberate and to do the needed due diligence before moving forward. It was reiterated several times that is not being done to create issues in Dutch John, but to work within their plans and current zoning. Commissioner Tippetts

motioned to table until next week. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Discussion and Consideration Of Planning And Zoning Commission Recommendation To Approve a Lot Line Adjustment For Mike/Peggy Knodel And Penny Muir Weaver In Indian Hills Subdivision: Tabled for additional work

Discussion And Consideration Of Planning And Zoning Commission Recommendation To Approve A Plat Amendment For Shaun And Leah Johnson For Property Serial Numbers: T-R-031, 032, 034, 035, 036, T-R-043, 044, 045, 046, 047 And 048 In Taylor Flat Subdivision: Tabled for additional

Closed Session: No closed session needed today, but it might be good to talk about specific os FRP in a closed session.

Commissioner Tippetts motioned to Adjourn and the meeting was adjourned at 1:45 pm.

/s/ Randy Asay
Commissioner Randy Asay

s/ Brian Raymond
Clerk/Treasurer_Brian Raymond

/s/ Jack Lytle
Commissioner Jack Lytle

/s/ Matt Tippetts
Commissioner Matt Tippetts