

Minutes of the Electronic Meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, April 14, 2020** in the Commission Chambers at the Daggett County Courthouse and through electronic means. Commissioner Randy Asay was present and Commissioners Jack Lytle and Matt Tippetts were present electronically. Attorney Niel Lund was present and Auditor/Recorder Keri Pallesen, Sheriff Erik Bailey, Clerk/Treasurer Brian Raymond, and Judge Charlene Hartmann were present electronically. The meeting was called to order at 9:00 am by Commissioner Asay.

Also present: Mayor Coombs and Gretchen Northcott of the Town of Manila, IT Director Kym Slagowski, Shiloh Dupaix, Harriet Dickerson of the Town of Dutch John. John Morton of the Bureau of Reclamation was on the phone with the Clerk's number.

Approve Minutes: No minutes were available for review.

Issue Updates: Commissioner Asay said that the letter was sent to the Town of Manila and Niel Lund said the Dutch John letter was sent to their attorney yesterday. Sheriff Bailey was asked about the EMT class and the testing dates have been postponed. The Sheriff reported that there is a missing camper. A note was found and a limited search including aerial help from Classic and help from DWR and Deputy Moser. The note left was inconsistent, so it's not sure the status. Commissioner Lytle said there is a legislative session coming up but it's pretty focused on COVID.

Commissioner Asay gave a COVID-19 Report saying that there are 9 cases in the Basin and 381 people have been tested. There have been 4 test positive in Uinta County and 7 in Sweetwater County. It was thought that Moffat still had 3 and it was mentioned that every county in Colorado has at least one case. The Sheriff said that there was a test done yesterday on an older Manila resident and the results aren't available yet. The Clinic was trying to bring some tests up here. There is a PA supposed to be here today. Commissioner Lytle asked about the Basin statistics and Commissioner Asay said that there are 6 cases in Uintah County and 3 in Duchesne. There were 381 tests done in the basin and nothing was known about how many have been tested in Daggett County.

Citizen Comments: Commissioner Lytle asked the Town people what their impressions on the activity level were for the past weekend. Mayor Coombs hadn't really heard any negative feedback. Commissioner Lytle brought up a letter he had written/borrowed from other counties that had already done this. Commissioner Asay asked him to forward it to the Towns and Mr. Lytle said he would also forward it to the Attorney.

Keri Pallesen said that she had looked at the COVID-19 grant portal and she thought it might be good to have Shiloh Dupaix become the contact person and she will work with her to provide her the information she needs. Shiloh was willing to do that and the Commissioners thought it would be good to have her be the contact. Commissioner Lytle addressed the items on the Invoice register and said the detail was good but wondered who was approving them. Keri Pallesen said that each department was responsible for whatever they ordered and the Department Head would then sign off on the request. It was noted that most of this should be reimbursable if properly tracked on how it was used and why. That should be right on the invoice. No additional comments were given.

The Open Invoice Register Was Presented For Review And Approval: The Open Invoice Register of April 13, 2020 for \$17,156.20 was prepared by the Auditor/Recorder's Office. Commissioner Tippetts motioned to approve the Open Invoice Register dated April 13, 2020 in the amount of \$17,156.20. Commissioner Lytle seconded the motion. All were in favor and the motion carried. The Clerk/

Disbursement Listing: The Disbursement Listing for April 7-13, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Lytle motioned to accept the Disbursement Listing of April 7-13, 2020 for \$129,108.90. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Cash Summary: The Cash Summary dated April 13, 2020 was available for review. Commissioner Asay asked if the others had received a revised copy and they had. Commissioner Lytle motioned to acknowledge receipt of the Cash Summary of April 13, 2020 with noted Cash Clearing and weed department reimbursements issues. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Purchase Orders: There were no purchase orders to review this week.

Correspondence: Commissioner Asay said he thought it was a pretty good meeting yesterday with both Towns and other people participating. It was noted that Tri County was doing a good job of keeping up with things and we have or will link to their website when Commissioner Asay gets that info for Commissioner Tippetts said he received correspondence from Craig Smith and the other Commissioners said they had seen it. Commissioner Lytle plans to be involved with the Working Group meeting with the Bureau of Reclamation (BOR) on Thursday. Commissioner Tippetts asked to have Mr. Smith provide the Commission with an update on next week's agenda. Commissioner Lytle said some of it may need to be part of a closed session. Shiloh Dupaix was given the assignment of setting that meeting up. Commissioner Lytle said the Forest Service Plan Revision process needs to be addressed by letter that the cooperators are not being listened to or heard. Commissioner Asay said that it is critical and needs to be followed up on so that the cooperators are included in the process.

Calendar Review: Commissioner Asay brought up that Planning and Zoning will be held tomorrow night electronically starting at 6 pm. Tomorrow morning is the Tri-County call at 7 am tomorrow. Shiloh was asked if she was able to add the School District to the list for Monday's meeting and she is still working on that and they should also be invited to attend tomorrow morning. The Green River Working group has been scheduled for 10 am on Thursday. SCIC is on the 17th by phone. USACCC is at 9am on Friday and will probably discuss all the issues with COVID. NACO Regional call is also coming up this week and Commissioner Lytle will be on that call.

Issue Updates: John Morton of the Bureau of Reclamation was trying to get into the meeting to discuss the opening of the Flaming Gorge Dam Visitor Center. While trying to get him into the meeting, the river usage for the weekend was briefly discussed. River usage is approximately 50% guides and 50% private boats. Mr. Morton said that the Bureau is on skeleton crew at the moment and they are supposed to open tomorrow and the BOR wanted to delay that opening, but wanted the Commissioners thoughts. Commissioner Asay said he thought delaying would be appropriate and Commissioner Lytle thought under the current staffing set up and considering it is not an essential service he thought the BOR should follow the directives and keep it closed if that's what they want to do. Commissioner Tippetts asked when they were looking to reopen and Mr. Morton said that he hoped by Memorial Day, but if the President changed things they would try and prepare to open quickly. The restrooms and parking lot are open as it's kind of a halfway point between Rock Springs and Vernal/Manila. They have upped the cleaning to keep it

safe for people. Mr. Morton was thanked for getting in touch with the County and was asked if he had talked with the Mayor of Dutch John and he hadn't, but said he will.

Policy and Legislation Items:

Discussion And Consideration Of Business Licenses for Charlie's Smokehouse, Ferrell Gas, Mike Knodel Construction, American Land & Leisure, Beehive Fishing Co., Demie Tower, White Water Canoe, DL Dirtwork, DIRECTV: Commissioner Asay read the listed Businesses who had applied for licenses and noted that all of them have completed the paperwork. Commissioner Tippetts motioned to approve the business licenses as listed and read. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Xerox Maintenance Agreements With Rocky Mountain Competitive Solutions: Commissioner Asay invited Kym Slagowski to address this and she stated that we have updated contracts, but it didn't change the price. The update is to allow for better service via their apps. The first one was for the Workcentre 6605. The Attorney reviewed some of the terms and there is an early cancellation fee of \$75 if we cancel before 3 years. The fee is paid monthly and there was a question if it was one year or three years as it kind of conflicts but it wasn't really considered to be critical. Commissioner Lytle motioned to approve documents County 1 and Daggett County 2, which are maintenance agreements with Rocky Mountain Competitive Solutions for Xerox XL3573472 and XL3573486. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Closed Session: Commissioner Asay asked if there was a need for Closed Session and nobody was aware of anything. Mayor Coombs and Harriet Dickerson were asked if they had anything and Mayor Coombs did not. Commissioner Lytle thought Harriet had already left the meeting.

Commissioner Tippet's motion to adjourn the meeting at 10:15 am was accepted by Commissioner Asay.

/s/ Randy Asay
Commissioner Randy Asay

s/ Brian Raymond
Clerk/Treasurer_Brian Raymond

/s/ Jack Lytle
Commissioner Jack Lytle

/s/ Matt Tippetts
Commissioner Matt Tippetts