

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, April 16, 2019** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay, Jack Lytle and Matt Tippetts were present. Sheriff Erik Bailey, Auditor/Recorder Keri Pallesen, Attorney Chad Woolley and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:03 a.m. by Commissioner Asay.

Also present: Thompson Davis, Sgt. Travis Dupaix,

**Issue Updates:** Commissioner Asay said he attended the Manila Town Council meeting and they discussed our obligation with the fire department and they feel like they need \$15,000 from the County for this year and they were reminded that the County owns the land under the firehouse and the County was willing to pay for call outs. There will need to be further discussion in the future and the law enforcement needs to be considered. They said they have a need for another pumper truck. They need to bill the insurance companies for fire and accidents. Commissioner Asay also attended the UDOT meeting and the trails and ATV usage was discussed. UDOT said they are willing to meet with the Commissioners that weren't able to attend at some point in the future.

There was additional discussion regarding the fire, ems and police services and the responsibilities of each entity for their respective residents. It was thought another meeting needs to be held, but we should pay the original \$5,000, but not pay anything additional until we know where we are going with the local district. The next meeting for looking at setting up a district is in a week from today. A district could be several years in the making and we need to look at this right now and talk with Dutch John about police services also. Sounds like we need to have some more discussion.

April 18th is the BOR meeting on the Green River in Vernal at 10:00 am to 1 pm and there is the ability to call into the meeting. Commissioner Lytle is planning on trying to attend.

**Citizen Comments:** Commissioner Asay opened it up for comments and Sgt. Dupaix asked about the meeting on the Cost Share Training with the Forest Service on April 23rd at 9:00 am, which conflicts with Commission meeting. The Sheriff is planning on attending, but Sgt. Dupaix can't be there. Sgt. Dupaix attended one three years ago, but it looks like they are changing things.

A thank you note was received from Chad Woolley for the County's Good Wishes for a speedy recovery following his motorcycle accident. He did the artwork on the card!

Commissioner Lytle asked what the County had done for former Auditor/Recorder RaNae Wilde and he was told the County sent flowers and Keri Pallesen and Lesa Asay attended the funeral that was held yesterday.

**Approve Minutes:** The draft minutes from the April 9, 2019 Commission Meeting were available from the Clerk/Treasurer's Office. Commissioner Asay motioned to accept the Minutes for the meeting on April 9, 2019. Commissioner Tippetts seconded the motion. All were in favor. The motion carried.

**The Open Invoice Register Was Presented For Review And Approval:** The Invoice Register of April 15, 2019 for \$17,801.24 was prepared by the Auditor/Recorder's Office. Commissioner Lytle made a motion to approve the Invoice Register of April 15 for \$17,801.24. Commissioner Tippetts seconded the motion to accept the Invoice Register of April 15, 2019. All were in favor. The motion carried.

**Disbursement Listing:** The Auditor/Recorder's Office provided the Disbursement List. Commissioner Tippetts made the motion to accept the County Disbursement Listing dated April 9

through April 15, 2019. Commissioner Lytle seconded the motion. All were in favor. The motion carried.

**Cash Summary:** A Cash Summary was provided by the Clerk/Treasurer's Office. Commissioner Tippetts made the motion to accept the County Cash Summary dated April 15, 2019. Commissioner Lytle seconded the motion. All were in favor. The motion carried. Commissioner Lytle asked about the Cash Clearing event under Fund 28 and Mr. Raymond wasn't sure other than it was a negative number and he said he would find out and get back with him.

**Correspondence:** Nothing presented

**Commission Calendar Review:** Commissioner Tippetts said he was going to Planning and Zoning work meeting tonight and regular meeting tomorrow. On Thursday there will be a Chamber of Commerce meeting at noon and there is some correspondence from a potential candidate for Governor that will be here on Thursday afternoon at 1 pm. There is Economic Development meeting and Shooting range committee meeting that night that he will go back and forth on. Next Monday the 22nd the Town Council has a Public Hearing that he is planning on attending. There is the Local district exploratory meeting here next Tuesday night from 6-7 pm. Commissioner Tippetts will send reminders. There will also be a Transportation District Meeting on the 25th at 7:00 pm. Commissioner Lytle has a bylaws committee meeting for UAC. Adam Trupp has resigned, which is not good. Commissioner Lytle will be here next week for Commission meeting, but will be gone the rest of the week for his son's graduation from Utah State. Commissioner Asay will be gone for the Commission meeting on the 30th.

### **Policy and Legislation Items:**

**Discussion And Consideration Of Business License Applications For Dean "Jim" Cohen; DJ's Glass Plus; Moon Lake Electric; RMC Unlimited; Bruce Hoskisson/Slime Dog; Wild West Munchies:** Commissioner Asay read the names of the businesses. Commissioner Lytle made a motion to approve the Business License applications as read: a. through f. Commissioner Tippetts seconded the motion. All were in favor. The motion carried.

**Discussion And Consideration Of Business License Applications For Dish Network:** Commissioner Asay said that they had not received all the paperwork for this businesses, so they could only be approved conditionally upon receipt of all paperwork. Commissioner Lytle asked what was missing and Mr. Raymond said it was probably the UPP, but he wasn't 100% sure and asked if they would like that information and Commission Lytle said he would like to see that as part of the conditional approval. He asked for a break and said he would check with Margery Hullinger on his way back. A recess was taken at 9:52 am and the meeting came back into session at 9:56 am. Commissioner Lytle motioned to conditionally approve the Business License upon receipt of their UPP. Commissioner Tippetts seconded the motion. All were in favor. The motion carried.

**Discussion And Consideration Of Bridger Valley Electric Association Annual Meeting:** Commissioner Lytle asked about this and the packet information that wasn't complete. Mr. Raymond said it was just to show the plan for the meeting. Commissioner Asay said that our District is not having a vote this year, so this is more for informational purposes. Clark Anderson is our representative and he's been in for a couple of years.

**Discussion And Consideration Of Sponsorship With Manila High School Yearbook Ad:**

Commissioner Asay brought this up and Commissioner Lytle asked what we had done in the past and Mr. Raymond said that typically it is a full page ad and it is paid out of TRT funds. Commissioner Lytle motioned to approve buying a full page ad and pay for it from Daggett Designation within TRT. Commission Tippetts seconded the motion. Mr. Raymond said that if you use TRT you have to promote tourism and in the past we had a listing of all the activities and invited family and friends to participate. All were in favor and the motion carried.

**Discussion And Consideration Of UBMC Medical Clinic Contract and Billing:**

Commissioner Asay said he had reached out to them and they brought in a Doctor a couple of weeks ago and he looked at it, but was finding it hard to find acceptable housing to rent as they didn't want to buy yet. If they accepted they would need to do some additional training. UBMC is aware that we can't sustain those high expenditures. The bill has been paid, but we can't afford to pay \$30,000 a month. Their February bill was significantly less. There was an overlap in December and January with the previous PA and the new person that was hired, but with the days being limited the revenue has been limited and the expenses were higher. There was discussion about the clinic only being open 1 day per week makes it difficult for people to plan their illnesses and accidents. There is a nurse practitioner that is possibly going to be here later in the year. We are covering the difference between costs and revenues received.

**Discussion And Consideration Of Dutch John Water And Sewer Rates:** Commissioner Lytle asked Mrs. Pallesen if she had reviewed the committee numbers and if they made sense and she hadn't really looked at it. She said that she would be here all week so Commissioner Lytle will try and get with her to review it more. Commissioner Tippetts said he felt like it was close, but there is room to discuss it and possibly adding a residential/commercial category. He would like to know how many users would fit into the different categories. Commissioner Lytle said he is comfortable with it as presented, but is willing to discuss further since it may have some significant impacts on some businesses. Commissioner Asay wasn't sure why residential wasn't adjusted and Commissioner Lytle explained that it was sensitivity to those who are on fixed income or low-income. Commissioner Tippetts said he would put some things together based on his thoughts. We'll table it until next week and maybe we can move forward after that. Thompson Davis said he would like to see the second tier done away with as a gallon of water costs the same. There was a question if the tiers were required and it was thought that small systems were not required to do that, but it does encourage conservation. There will be overages, but we don't want to count on them as we just don't know how much they will be. Dividends could be an option to consider. We want to get healthy first so that everything is being paid for. Commissioner Lytle noted that we need to look closely at the sewer system as the building is corroding away. We could also easily burn through a lot of money just replacing fire hydrants. Mr. Davis thought it was a good exercise for the committee to go through and simplify what was done in the original matrix with

**Discussion And Consideration Of Section 21 Purchasing, Of The Daggett County Policy And Procedure Manual:** Commissioner Asay said we still haven't gotten a final version from Mr. Lund, so we'll table this until we have a final version to look at.

**Closed Session:** A motion was made to go in and out of Redevelopment Agency by Commissioner Lytle at 10:34 am. The motion was seconded by Commissioner Tippetts. All were in favor and the motion carried. Commissioner Lytle made a motion to go into a closed session for the

purposes of discussion and negotiation of possible land sales and potential litigation. The motion was seconded by Commissioner Tippetts. Commissioner Lytle voted "Aye"; Commissioner Asay voted "Aye"; and Commissioner Tippetts voted "Aye". All were in favor, so the motion carried.

Motion to go back into Open Session was made by Commissioner Tippetts at 12:55 pm. Commissioner Lytle seconded the motion. All were in favor. The motion carried.

The Commission came back into Regular Session following a short recess at 12:57 pm. Commissioner Asay brought up #9 on the Committee Reports section of the agenda that allows us to work on the agenda for the future. Commissioner Lytle said he needed PRCA Rodeo application on the agenda for next week to save some money and avoid increases in rates. There was discussion regarding the Water and Sewer Rates and holding another Public Hearing if its needed. The Proposal has changed significantly since the last public hearing. It may not be needed, but it's a good idea. Let's put this on the agenda for next week and then we can decide on when to have a public hearing date. We actually want to be finalized before we set the date. With no further business Commissioner Tippetts made a motion to adjourn at 1:04 pm.

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/s/ Jack Lytle

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/s/ Brian Raymond

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/s/Matt Tippetts

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/s/ Randy Asay