

Minutes of the Meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, July 28, 2020** in the Commission Chambers at the Daggett County Courthouse and through electronic means. Commissioners Randy Asay, Jack Lytle and Matt Tippetts were present in person. Attorney Niel Lund was present in person and Auditor Recorder Keri Pallesen, Sheriff Erik Bailey and Clerk/Treasurer Brian Raymond attended by electronic means. The meeting was called to order at 9:04 am by Commissioner Asay.

Present electronically: Kym Slagowski, Senator Ron Winterton, Bart Jensen and Martin Pierce of Jones and DeMille Engineering, Mayor Sandy Kunkel of Dutch John; Present in-person: Shiloh Dupaix, Matt Henry, David Ure and Kyle Pasley of SITLA. Kym Slagowski, the IT-GIS Director, was also present in person on a few occasions.

Approve Minutes: Minutes for the July 7, 2020 Commission meeting were provided by the Clerk/Treasurer's office. Commissioner Tippetts motioned to approve the July 7, 2020 Commission meeting minutes. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Issue Updates: Commissioner Asay gave the updates Uintah County has 33 active cases with 36 recovered; Duchesne has 47 active and 17 recovered and the Ute Tribe has 3 active cases and 1 recovered. Moffat County Colorado has 23 cases and Sweetwater County Wyoming has 198 cases with 167 recovered and 31 active. Uinta County has 186 without a break down.

The Sewer Test 2nd round reports are available and Dutch John numbers are down. It shows there was activity during the first test that is not there during the second test and Commissioner Lytle said it will be interesting to see what next week shows. Manila's 2nd week

Shiloh Dupaix gave an update on the Small Business grant and she hasn't received any applications yet. She had gotten some comments that potential applicants were worried about sharing that much financial information and how secure that information is. The Commission, the Auditor and Treasurer could be involved as well as the Attorney. Is this information available under GRAMA. Attorney Niel Lund said this information is considered confidential. It does not need to be public, so maybe all three shouldn't be involved. Shiloh Dupaix asked not to be involved so she could answer questions and help people. There's about \$15,000 or 16,000 available.

There was a brief discussion on a NACO/UAC program for collection of debt from people's State Tax Refund.

Citizen Comments: Commissioner Asay asked for comments and there was someone that wanted to address the commission, but they weren't here yet, so they will be able to speak when they get here.

The Open Invoice Register Was Presented For Review And Approval: The Open Invoice Register of July 27, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Tippetts motioned to approve the Open Invoice Register dated July 23, 2020 in the amount of \$53,313.45 Commissioner Lytle seconded the motion. All were in favor. The motion carried.

Disbursement Listing: The Disbursement Listing for July 17-23, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Lytle motioned to acknowledge receipt of the Disbursement Listing for July 17 through July 16, 2020 in the amount of \$53,015.78. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Cash Summary: The Cash Summary dated July 27, 2020 was available for review and Clerk/Treasurer Brian Raymond was asked if he had any comments and he hadn't received the Invoice Register but based on the amount approved, there should be enough to cover the invoices. Commissioner Lytle motioned to acknowledge receipt of the Cash summary for July 27, 2020. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Purchase Orders: There will be one, but it's not ready yet.

Correspondence: There wasn't any correspondence.

Calendar Review: Commissioner Lytle said he had received info on the Rural Summit on October 6 and Commissioner Tippetts had thought he attended last year. Commissioner Lytle said the Forest Service meeting for this morning had been changed. The COVID meeting was updated. Shiloh brought up the rescheduling of NIMS training for August 4th at 2 pm. Commissioner Lytle has a CIB meeting on the 6th. Commissioner Tippetts says he has CED, Conservation District, Weed Board and Museum Board and Trails are coming up, but they are a couple of weeks out. There was a comment that the Planning Commission was looking to change their meetings to Tuesday Nights. Vicky will adjust their schedule on the calendar after their next meeting.

Issue Updates: Sheriff Bailey said he had interviewed for the Sergeant position and made an offer to Leonard Isaacson and he accepted. He would like to put it on the calendar to swear him in on August 11th. He has been a part time, seasonal employee for two years. There are a couple of issues with vehicles that might need to be addressed next week.

Policy and Legislation Items:

Discussion And Consideration Of Approval For Lot Combo For Lynn Ellison:

Commissioner Asay turned the time over to Vicky Walters, staff member for Planning and Zoning. Vicky said the Planning Commission had approved this on July 15th. The Plat was reviewed and the owner would like to put a garage on the second lot, which he couldn't fit on the original lot.

Commissioner Lytle made the motion to approve the lot combination of parcels 01-0148-0003 and 01-0148-0004 for Lynn Ellison in Harper's Landing Subdivision. Commissioner Tippetts seconded the motion. All were in favor of approving the lot combination and the motion carried. The appropriate signatures were applied.

Discussion And Consideration Of Approval of New Museum Board Member: Lucille

Durrant: Commissioner Asay

Commissioner Lytle made the motion to approve Lucille Durrant as a member of the Museum Board. Commissioner Tippetts seconded the motion. All were in favor of approving the MOA and the motion carried.

Public Comment: Matt Henry said because of the things going on with the pandemic it is affecting Rodeos and the Cow Country Rodeo has been going on for 15 years and the PRCA Rodeo had a three year contract that has ended and these contractors are hurting with everything that is going on. Mr. Henry would like to have a one day Rough Stock Rodeo to show the Contractors we appreciate all they have done for us and want them to feel welcome to continue in the future. There was discussion of seeing if the CARES Act money could be used or just the \$13,000 from the Cow Country fund that might be usable. We can guarantee the use of the arena at no cost. Another option

to consider is just being a sponsor for the event. They were looking at August 29th, which is the weekend before Labor Day. The riders are hurting as well and don't care what association they ride for this year. Rock Springs Rodeo was cancelled and they are willing to help. Matt Henry thought that the cost would be around \$40,000 for everything and asked for anything and everything the County can give. It would be nice if we could get \$6,000.00 from Ticket Sales and could close off part of the arena for trucks to pull in social distance. It should be on the agenda for further discussion and who is going to organize and run it. The UBAOG could be a place for the handling of the money. Keri Pallesen should be involved in the process. The application should be submitted and then consideration could be given.

Closed Session: Discussion with School Institutional Trust Lands Administration: Dave Ure: Commissioner Tippetts made a motion to go in and out of RDA at 10:15 am. The motion was seconded by Commissioner Lytle. All were in favor and the motion carried.

Commissioner Lytle made a motion to go into Closed Session for the Purpose of Discussing the Purchase, Exchange, Or Lease Of Real Property at 10:16 am. The motion was seconded by Commissioner Tippetts. A Roll Call vote was taken and Matt Tippetts voted "Aye", Randy Asay voted "Aye" and Jack Lytle voted "Aye", so the motion carried.

Commissioner Lytle motioned to come out of closed session and go back into Open Session at 11:48 am. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Approval Of New Museum Board Member - Lucille Durrant: Commissioner Lytle motioned to approve Lucille Durant as a new board member for the Museum Board and thank her for willingness to serve. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Approval Of New Cemetery Board Members - Jesse Platt, Margery Hullinger and Craig Collett: Commissioner Lytle motioned to approve the members as stated and thank them for their willingness to be involved. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Facility Use Forms And Liability Risk Levels: After a short recess Attorney Niel Lund said the Resolution was passed, but that Clerk/Treasurer Brian Raymond was trying to get some clarification on the risk levels. Mr. Raymond said that he was trying to simplify things and outdoor reunion's are one of the biggest uses of the pavilion and it's at a moderate level in UCIP's list and he felt it could be a minimum level as we haven't had any claims on those types of activities before but that doesn't mean we won't in the future. Commissioner Lytle asked about participant waivers and if they don't have it scheduled do we require them and Mr. Raymond said if they didn't schedule we have no way of knowing who was using it and what they were or weren't doing. If it is a moderate event they could ask for permission with an exemption, choose not to use the facility or use it as the facilities are available. Mr. Lund said that all levels are signing the Hold Harmless Waiver so we have protection even if they don't get insurance.

Mr. Raymond asked about the notation at the end where food is involved and it is not being catered which would bump it back to moderate risk level. There were questions and discussion and the Attorney was comfortable with it staying at the minimal level, with the signing of the waiver.

Commissioner Lytle motioned to approve the proposed Risk Level Management documents and change the highlighted moderate levels to minimum risk levels and change as needed.

Commissioner Tippetts seconded the motion. All were in favor and the motion carried.
Commissioner Asay adjourned the meeting by acclamation at 12:05 pm.

/s/ Randy Asay
Commissioner Randy Asay

s/ Brian Raymond
Clerk/Treasurer_Brian Raymond

/s/ Jack Lytle
Commissioner Jack Lytle

/s/ Matt Tippetts
Commissioner Matt Tippetts